



December 4, 2012

Christine Daniel
Office of the City Manager
2180 Milvia Street
Fifth Floor
Berkeley, CA 94704

RE: FOIA Case No. 2013-FPRO-00099

Dear Ms. Daniel:

This is in response to your Freedom of Information Act (FOIA) request of October 31, 2012, in which you seek access to Postal Service records.

We are requesting a thirty day extension to January 18, 2013, for the release of the requested documents. We will make every effort to finalize your FOIA request prior to this date.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Jim Allen

Jim Allen
Program Analyst
Facilities Headquarters