

Office of the City Manager

January 29, 2013

Mr. Jim Allen  
Program Analyst  
United States Postal Service  
Facilities Headquarters  
475 L'Enfant Plaza PI SW  
Washington, DC 20260-1862

***Via e-mail: james.g.allen@usps.gov***

Subject: FOIA Case No. 2013-FPRO-00099

Dear Mr. Allen,

I am following up on the FOIA request sent by the City of Berkeley to the United States Postal Service on October 23, 2012 requesting information concerning the Berkeley Main Post Office (see attached). On December 4, 2012 you replied that the agency would require until January 18, 2013 to provide a response (see attached). Unfortunately, the City did not receive any information as of January 18<sup>th</sup>.

Please advise when the City of Berkeley can expect to receive the documents and information requested. Thank you.

Sincerely,

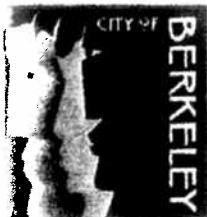
A handwritten signature in cursive script, appearing to read "Christine Daniel".

Christine Daniel  
City Manager.

Attachment 1: FOIA Request dated October 23, 2012

Attachment 2: Response from USPS dated December 4, 2012

cc: Honorable Mayor and City Councilmembers  
Diana Alvarado, USPS Pacific Facilities Service Office  
William Rogers, Deputy City Manager  
Zach Cowan, City Attorney  
Mark Numainville, Acting City Clerk  
Ann-Marie Hogan, City Auditor  
Pamela Embry, Public Information Officer



Office of the City Manager

October 23, 2012

Manager, Records Office  
US Postal Service  
475 L'Enfant Plaza SW, Room 5821  
Washington DC 20260

Subject: Freedom of Information Act Request Regarding Berkeley Main Post Office

Dear Records Manager:

The information we are seeking under the Freedom of Information Act pertains to the physical condition of the Berkeley Main Post Office, located at 2000 Allston Way in Berkeley. Please consider this an official FOIA request pursuant to 5 U.S.C. § 552 and 39 C.F.R. Part 265.

Description of Records Being Requested

The records the City is requesting pertain to the physical structure of the Main Post Office facility. The documents should include the following information:

- a. Seismic status of the building, including any engineer's reports or construction estimates of required work or approved plans for any retrofit work that has been conducted;
- b. Useable square footage;
- c. Interior floor plan, structural plan, foundation plans;
- d. Inspection reports of HVAC and Mechanical/Electrical/Plumbing systems including any estimates of remaining useable lifespan if they exist;
- e. Evidence of any roof replacements or repairs and/or reports on roof repairs required;
- f. Phase I and Phase II reports;
- g. Historical information or reports; and
- h. Any analyses or reports prepared pursuant to a review of the facility under CEQA or NEPA.

Any format is acceptable, and the City is willing to pay fees up to \$50 without prior notice.

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October 23, 2012

Re: Freedom of Information Act Request Regarding Berkeley Main Post Office

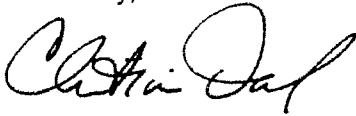
FOIA does not require the requestor to state a reason for the request, but does permit the statement of any reason why the records should be released.

As the USPS has proposed the possible sale of this historic building, the City of Berkeley is requesting information about the building's history and physical condition in its role as a consulting party in the required Section 106 process. The City of Berkeley is a Certified Local Government (CLG) in partnership with the State Office of Historic Preservation (SOHP) and the National Park Service. In addition, the public has a strong interest in understanding the life-safety condition of the building, and the requested documents will benefit the public's understanding of what future uses of the building would entail, should the USPS go forward with the proposed sale.

In light of your prior comments about the risks of releasing some of the records I previously requested, I draw your attention to 39 C.F.R. 265.6(g), which requires provision of requested records subject to redaction of information that may be withheld.

My contact information is below. I look forward to hearing from you.

Sincerely,



Christine Daniel  
City Manager

Christine Daniel  
Berkeley City Manager  
2180 Milvia Street, Fifth Floor  
Berkeley, California 94704  
(510) 981-7000  
[CDaniel@cityofberkeley.info](mailto:CDaniel@cityofberkeley.info)

cc: Honorable Mayor and City Councilmembers  
Diana Alvarado, USPS Pacific Facilities Service Office  
William Rogers, Deputy City Manager  
Zach Cowan, City Attorney  
Mark Numainville, Acting City Clerk  
Ann-Marie Hogan, City Auditor  
Mary Kay Clunies-Ross, Public Information Officer



December 4, 2012

Christine Daniel  
Office of the City Manager  
2180 Milvia Street  
Fifth Floor  
Berkeley, CA 94704

RE: FOIA Case No. 2013-FPRO-00099

Dear Ms. Daniel:

This is in response to your Freedom of Information Act (FOIA) request of October 31, 2012, in which you seek access to Postal Service records.

We are requesting a thirty day extension to January 18, 2013, for the release of the requested documents. We will make every effort to finalize your FOIA request prior to this date.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Jim Allen*

Jim Allen  
Program Analyst  
Facilities Headquarters