

Office of the City Manager

October 23, 2012

Manager, Records Office  
US Postal Service  
475 L'Enfant Plaza SW, Room 5821  
Washington DC 20260

Subject: Freedom of Information Act Request Regarding Berkeley Main Post Office

Dear Records Manager:

The information we are seeking under the Freedom of Information Act pertains to the physical condition of the Berkeley Main Post Office, located at 2000 Allston Way in Berkeley. Please consider this an official FOIA request pursuant to 5 U.S.C. § 552 and 39 C.F.R. Part 265.

Description of Records Being Requested

The records the City is requesting pertain to the physical structure of the Main Post Office facility. The documents should include the following information:

- a. Seismic status of the building, including any engineer's reports or construction estimates of required work or approved plans for any retrofit work that has been conducted;
- b. Useable square footage;
- c. Interior floor plan, structural plan, foundation plans;
- d. Inspection reports of HVAC and Mechanical/Electrical/Plumbing systems including any estimates of remaining useable lifespan if they exist;
- e. Evidence of any roof replacements or repairs and/or reports on roof repairs required;
- f. Phase I and Phase II reports;
- g. Historical information or reports; and
- h. Any analyses or reports prepared pursuant to a review of the facility under CEQA or NEPA.

Any format is acceptable, and the City is willing to pay fees up to \$50 without prior notice.

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Re: Freedom of Information Act Request Regarding Berkeley Main Post Office

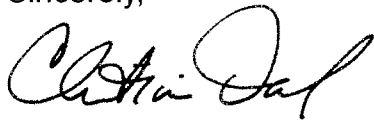
FOIA does not require the requestor to state a reason for the request, but does permit the statement of any reason why the records should be released.

As the USPS has proposed the possible sale of this historic building, the City of Berkeley is requesting information about the building's history and physical condition in its role as a consulting party in the required Section 106 process. The City of Berkeley is a Certified Local Government (CLG) in partnership with the State Office of Historic Preservation (SOHP) and the National Park Service. In addition, the public has a strong interest in understanding the life-safety condition of the building, and the requested documents will benefit the public's understanding of what future uses of the building would entail, should the USPS go forward with the proposed sale.

In light of your prior comments about the risks of releasing some of the records I previously requested, I draw your attention to 39 C.F.R. 265.6(g), which requires provision of requested records subject to redaction of information that may be withheld.

My contact information is below. I look forward to hearing from you.

Sincerely,



Christine Daniel  
City Manager

Christine Daniel  
Berkeley City Manager  
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cc: Honorable Mayor and City Councilmembers  
Diana Alvarado, USPS Pacific Facilities Service Office  
William Rogers, Deputy City Manager  
Zach Cowan, City Attorney  
Mark Numainville, Acting City Clerk  
Ann-Marie Hogan, City Auditor  
Mary Kay Clunies-Ross, Public Information Officer