


Office of the City Manager

April 22, 2013

To: Honorable Mayor and Members of the City Council
From: Christine Daniel, City Manager 
Subject: Berkeley Main Post Office – Determination to Sell

Attached please find a determination by the United States Postal Service, issued today, that they intend to relocate the postal operations currently conducted at the Berkeley Main Post Office and sell the building.

The appeal period runs 15 days from the date of the notice and expires on May 7, 2013.

Attachment

cc: William Rogers, Deputy City Manager
Mark Numainville, City Clerk
Ann-Marie Hogan, City Auditor
Pam Embry, Public Information Officer



April 22, 2013

The Honorable Mayor Bates
The City of Berkeley
2180 Milvia Street Fifth Floor
Berkeley, CA 94704

Dear Mayor Bates:

A recommendation has been made to move forward with relocating the retail services currently located at 2000 Allston Way into a replacement facility to a yet-to-be determined location as close to the current site as possible. The new retail unit will continue to service the community of Berkeley and will be located in the 94704 ZIP Code area. The current Berkeley Main Office will be sold. The building will also be marketed for a potential sale/lease back.

This is written notice that the request to relocate these retail services, (delivery and Bulk Mail Services to the Berkeley Detached Delivery Unit located on 8th Street) and sell the Berkeley Main Office was approved. As indicated during our council and public meetings, an alternative to rightsizing the retail lobby in its current location will also be included in our marketing strategy.

As provided in CFR 39 241.4, your office and members of the Berkeley community may appeal this decision within the next 15 days of the receipt of this letter. As appropriate, your appeal should be directed to Vice President, Facilities and addressed as follows:

Vice President, Facilities
Facilities Implementation
1300 Evans Avenue, Suite 200
San Francisco, CA 94188-0200

Sincerely,

A handwritten signature in black ink, appearing to read "Diana K. Alvarado".

Diana K. Alvarado
Real Estate
Facilities Implementation – Pacific Area

CC: City Manager



April 22, 2013

Notice of Approval

Relocation of Berkeley Post Office

The U.S. Postal Service (USPS) has approved the relocation of the Berkeley Main Post Office located at 2000 Allston Way, to a yet to be determined location as close to the current site as possible. There will be no ZIP Code change, and our goal is to retain all Post Office Box numbers.

USPS plans to sell the Post Office building on Allston Way after operations are relocated. There will be a marketing alternative to keep a right-sized retail presence in a portion of the existing Berkeley Post Office. An implementation date has not been established at this time.

This cost-reduction and revenue-generation plan is part of a nationwide response by the Postal Service to maintain universal service and operate more efficiently in the face of dramatic decreases in mail volume and other economic factors that have caused net losses of over \$25 billion in the past five years. USPS does not receive tax dollars for its operations or facilities.

This decision may be appealed for 15 days from the date of this posting. An appeal must be postmarked by May 7, 2013, and mailed to:

**Vice President, Facilities
Facilities Implementation – Pacific Area
1300 Evans Ave. Ste. 200
San Francisco CA 94188-0200**