



Office of the City Manager

May 28, 2020

To: Honorable Mayor and Members of the City Council

From: *Dee* Dee Williams-Ridley, City Manager

Subject: New Summer 2020 Youth Recreation Programs

### **New Summer Camps**

Modified Summer Camp Registration Begins Thursday, May 28 at 9:00 AM at <https://secure.rec1.com/CA/berkeley-ca/catalog>

Due to the COVID-19 pandemic, the City made the difficult decision to cancel all previously-scheduled Summer 2020 programs and offer full refunds to all previously registered participants.

However, we are excited to announce new Summer 2020 youth day camp sessions that will operate in compliance with the current public health guidelines. These new programs will run primarily outdoors in City of Berkeley parks, Monday through Friday, for participants age 5-12.

The first session will run for four weeks (June 15-July 10) at the 11 sites listed below. More sites will open depending on demand. The second session will run from July 11 through the remainder of the summer, and the details will be announced in early June 2020. Participants enrolled in the first session will be given priority enrollment for the second session. This information was sent to Recreation Division customers on Thursday May 21, 2020.

This new Summer 2020 youth recreation program is designed to enable business owners, employees, volunteers, and contractors that participate in Essential Businesses, Essential Governmental Functions, Outdoor Businesses, Additional Businesses, or Minimum Basic Operations to go back to work as allowed under the current Shelter In Place Order. Currently, this program is only being offered to Berkeley residents and City of Berkeley employees.

Each site will be limited to no more than twelve (12) participants. Campers and staff will remain in stable groups for the duration of the 4-week session. In order to maintain these stable groups, campers must register and pay for the entire 4-week session and campers must attend the program on a regular basis (no partial payments can be

accepted). Recreation staff with extensive new training will use best practices to run these programs, which will include a rigorous daily cleaning and disinfection routine; a daily wellness check (including a temperature check at the daily sign-in); and ensuring social distancing requirements throughout the day.

Each day, campers can participate in a wide variety of sports & games, arts & crafts, nature exploration, and other activities which will highlight the incredible park features at each site. Some sites will offer more specialized activities such as sports or skate park programs. While groups will stay mainly at their 'home' site, there will be a weekly visit to a special location such as the Adventure Playground, Codornices Park, John Hinkel Park, Cesar Chavez Park or Aquatic Park.

Most sites will operate between 9:00am-3:00pm, and some sites will offer extended care. Each site will have a designated drop-off and pick-up location. A full list of sites, age ranges, and operating times is below.

<b>Park</b>	<b>Program Type</b>	<b>Ages</b>	<b>Time</b>	<b>Fee (4Week Session)</b>
<b>Live Oak Park</b>	General /Extended	5-11	8:00am – 6:00pm	\$956
<b>Willard Park</b>	General /Extended	5-11	8:00am – 6:00pm	\$956
<b>Cedar Rose Park</b>	General /Extended	5-12	8:00am – 6:00pm	\$956
<b>Glendale La Loma Park</b>	General	5-8	9:00am – 3:00pm	\$600
<b>Strawberry Creek Park</b>	General	5-8	9:00am – 3:00pm	\$600
<b>San Pablo Park</b>	General	5-8	9:00am – 3:00pm	\$600
<b>James Kenney Park</b>	General	5-11	9:00am – 3:00pm	\$600
<b>Grove Park</b>	General	8-12	9:00am – 3:00pm	\$600
<b>Shorebird Park</b>	General	8-12	9:00am – 3:00pm	\$600
<b>Berkeley Skate Park</b>	Skate Camp	8-14	9:00am – 12:00pm	\$780
<b>Ohlone Park</b>	Sports Camp	8-12	9:00am – 3:00pm	\$700

Attachment 1: May 21, 2020 E-Blast to Recreation Division Customers

cc: Paul Buddenhagen, Deputy City Manager  
 David White, Deputy City Manager  
 Scott Ferris, Director, Parks, Recreation & Waterfront  
 Phil Harrington, Director, Public Works  
 Mark Numainville, City Clerk  
 Matthai Chakko, Assistant to the City Manager / Public Information Officer  
 Jenny Wong, City Auditor

## **E-Blast to Recreation Division Customers**

Dear Berkeley Recreation Division Customers,

This is an update on City of Berkeley Recreation Division Summer 2020 programs.

### **New Summer Programs**

We are excited to announce new youth summer day camp programs in compliance with the current public health guidelines. These new programs, offered Monday through Friday for participants age 5-12, will run primarily outdoors in City of Berkeley parks. Initially, the City will offer one 4-week session (June 15-July 10) at the 11 sites listed below. Additional sites will be opened based on enrollment and availability of the staff. In early June we will announce programming information from the period starting July 11 through the remainder of the summer. Participants enrolled in the initial session will be given priority enrollment for the second session.

This new program is designed to enable owners, employees, volunteers, and contractors for Essential Businesses, Essential Governmental Functions, Outdoor Businesses, Additional Businesses, or Minimum Basic Operations to work as allowed under the current Shelter in Place Order. Currently, this program is only being offered to Berkeley residents and City of Berkeley employees.

Each site will be limited to no more than twelve (12) participants. Campers and staff will remain in stable groups for the duration of the 4-week session. In order to maintain these stable groups, campers must register and pay for the entire 4-week session (no partial payments will be accepted) and campers must attend the program regularly to remain enrolled. Staff will adhere to a rigorous cleaning and disinfection routine, and will run each site in accordance with social distancing requirements. Staff and Campers will be required to complete a daily wellness check, including having their temperature taken at sign-in.

Talented Recreation Division staff will guide groups through a fun and safe traditional summer camp experience. Each day, campers will have the opportunity to participate in a wide variety of sports & games, arts & crafts, nature exploration, and other activities which will highlight the incredible park features at each site. Some sites will offer more specialized activities such as sports or skate park programs. While groups will predominantly stay at their 'home' site, groups will have a weekly opportunity to attend a special location such as the Adventure Playground, Codornices Park, John Hinkle Park, Cesar Chavez Park or Aquatic Park.

Most sites will operate between 9:00am – 3:00pm, and some sites will offer extended care. Each site will have a designated parent drop-off and pick-up location, and parents are responsible for providing their own transportation to and from program sites. Please note: parents will drop-off and pick-up from special location sites. A full list of sites, age ranges, and operating times is below.

**Attachment 1 – E-Blast to Recreation Division Customers**

<b>Park</b>	<b>Program Type</b>	<b>Ages</b>	<b>Time</b>	<b>Fee (4-Week Session)</b>
<b>Live Oak Park</b>	General Extended	5-11	8:00am – 6:00pm	\$956
<b>Willard Park</b>	General Extended	5-11	8:00am – 6:00pm	\$956
<b>Cedar Rose Park</b>	General Extended	5-12	8:00am – 6:00pm	\$956
<b>Glendale La Loma Park</b>	General	5-8	9:00am – 3:00pm	\$600
<b>Strawberry Creek Park</b>	General	5-8	9:00am – 3:00pm	\$600
<b>San Pablo Park</b>	General	5-8	9:00am – 3:00pm	\$600
<b>James Kenney Park</b>	General	5-11	9:00am – 3:00pm	\$600
<b>Grove Park</b>	General	8-12	9:00am – 3:00pm	\$600
<b>Shorebird Park</b>	General	8-12	9:00am – 3:00pm	\$600
<b>Berkeley Skate Park</b>	Skate Camp	8-14	9:00am – 12:00pm	\$780
<b>Ohlone Park</b>	Sports Camp	8-12	9:00am – 3:00pm	\$700

**Program Registration Information**

Registration for this program opens on Thursday, May 28<sup>th</sup>, 2020 at 9:00am. You must register and pay for the entire 4-week session. No partial payments accepted. To register for this program, visit the City of Berkeley Recreation Division online registration portal: <https://secure.rec1.com/CA/berkeley-ca/catalog>. For questions, contact the City of Berkeley Recreation Administration office at: [recreation@cityofberkeley.info](mailto:recreation@cityofberkeley.info) or call (510) 981-5150 during regular business hours.

Note: Scholarships are available for this program. Contact [recreation@cityofberkeley.info](mailto:recreation@cityofberkeley.info) or call (510) 981-5150 for additional information.

**Cancelled Summer Programs**

The City has made the difficult decision to cancel all existing Summer 2020 programs, activities, and classes due to the uncertainty of the ongoing COVID-19 pandemic. We understand that this is a challenging time, and we apologize for the inconvenience that the below cancellations may cause and while we understand that Recreation is an incredibly valuable part of our Berkeley Community, our goal is to ensure the safety of the public during this unprecedented health crisis. The City of Berkeley is doing all that it can to continue supporting essential services as well as being ready to welcome our community back to our facilities and programs once this crisis is over.

**Refunds**

The City will automatically issue refunds to customers who are registered for any cancelled programs, are enrolled in classes, or have a reservation or permit that has been cancelled. ***To receive a refund, no action is needed on your part.*** We thank you for your patience as we process the hundreds of requests associated with this cancellation. The City will not retain Credit on Account for Summer 2020 programs, and we are unable to transfer balances to other programs at this point in time. Our Recreation Administration staff will be working diligently to process refunds as quickly as possible, and you should expect to receive a check within 6-10 weeks.

### **Donations to the Recreation Division**

Customers may choose to donate all or a portion of their payment to the City of Berkeley Recreation Division. Any donations received will be used to allow the City to continue to offer high quality recreation programs for our community moving forward and to provide scholarships to participants in financial need. If you are in a financial position where you are able to donate a portion or all of your registration fee, **please send an e-mail to [recreation@cityofberkeley.info](mailto:recreation@cityofberkeley.info) identifying how much you would like to donate.**

### **Cancelled Programs**

Below is a partial list of the programs that have been cancelled. Several program areas may be re-opened depending on future updates to the Shelter In Place Order.

- Adult Sports
- Aquatics Programs at King and West Campus Pools
- Berkeley Marina Experience Programs
- Berkeley Day Camp
- Echo Lake Camp Programs
- Specialty Camps
- Sports Camps
- Community Center Drop-In Activities and Camps Activities
- Playground Programs
- All Summer Special Events
- Teen Programs
- Tots & Pre-K Programs
- Volunteer Opportunities
- Youth Sports