


Office of the City Manager

August 1, 2014

To: Mayor and City Councilmembers
From: Christine Daniel, City Manager 
Subject: Council Referral - Single Email Address for All Mayor and Council

In response to the Council's request, we have created a single email address that constituents can use to communicate with the Mayor and City Council: council@cityofberkeley.info. This email address serves as a distribution list that sends an email to the following list of recipients:

- Mayor Bates
- Councilmember Maio
- Councilmember Moore
- Councilmember Anderson
- Councilmember Arreguin
- Councilmember Capitelli
- Councilmember Wengraf
- Councilmember Worthington
- Councilmember Wozniak
- City Clerk

Please note that this is a distribution list, and not a traditional email address with its own Inbox. Emails sent to this address are distributed to the email addresses of the persons listed above. There is no centralized storage of these emails. You can identify emails sent to this distribution list by looking for council@cityofberkeley.info in the email message "TO:" field.

Please note that we did not include staff of the Mayor's Office or any Council Aides. We intend for this to be a relatively static list of email addresses that does not consume a lot of additional time to maintain as staff members change.

The council@cityofberkeley.info address is available effective immediately.

cc: William Rogers, Deputy City Manager
Donna LaSala, Director of Information Technology
Ann-Marie Hogan, City Auditor
Mark Numainville, City Clerk
Matthai Chakko, Public Information Officer