


Office of the City Manager

Date: April 2, 2015
To: Honorable Mayor and Councilmembers
From: Christine Daniel, City Manager 
Subject: Acting Director of Health Housing & Community Services

As you know, the Director of Health Housing & Community Services (HHCS), Jane Micallef, is leaving the City on May 12, 2015 after 19 years of public service. We are grateful to Jane for her dedicated service and passionate commitment to the Berkeley community. The City is fortunate to have many skilled professionals in the HHCS Department, including Kelly Wallace our current Deputy Director of HHCS, who I have asked to serve as Acting Director while we conduct a national recruitment for the new director.

Kelly has an extensive history of public service, starting with the Peace Corps in 1985, through serving as the executive director of several non-profit organizations serving people with AIDS, until coming to Berkeley as the executive director of BioTech Partners. Kelly joined the City of Berkeley's Health Department in 2005, working first in the Public Health Clinic, then as Manager of Aging Services and ultimately as the Deputy Director of HHCS. Kelly served an important role in creation of the HHCS Department and also with the oversight of the Berkeley Mental Health (BMH) Division while it was between permanent managers. As part of his work with BMH, Kelly helped successfully appeal several years of audit findings from the State and saved the Department several million dollars. Kelly also oversaw the creation of the Administrative and Fiscal Services unit in the Department, which is central to numerous improvements to the Department's fiscal oversight of its extensive programs. These improvements have resulted in the FY 2014 Single Audit being the first year in memory that the Department has received no audit findings; truly an incredible accomplishment.

Please join me in welcoming Kelly Wallace to his new position as Acting Director of HHCS.

cc: Ann-Marie Hogan, City Auditor
Department Directors