



Office of the City Manager

Date: January 6, 2016
To: Senior Executive Team
From: *Dee* Dee Williams-Ridley, Interim City Manager
Subject: Fire Chief and City Manager Office Reorganization

On December 29, 2015, Interim Fire Chief Avery Webb retired after serving 37 years in the Fire Service. As a result, Gil Dong will assume the role and responsibilities of Fire Chief, in addition to serving as Interim Deputy City Manager. Chief Dong will split his time between the Fire Department and City Manager's Office until further notice.

Additionally, the Code Enforcement Unit will now be managed by Jim Hynes, Assistant to City Manager, Neighborhood Services Division. Neighborhood Services will now oversee Animal Care Services, the Code Enforcement Unit, homeless encampment issues and problem properties, and serve as liaison to the University of California, Berkeley. This restructuring will improve coordination and response to neighborhood and community concerns.

Please contact Chief Dong or Jim Hynes if you have any questions.

cc: Ann-Marie Hogan, City Auditor
Jay Kelekian, Executive Director, Rent Stabilization Program
Beth Pollard, Interim Director of Library Services