



Office of the City Manager

June 22, 2016

To: Honorable Mayor and Members of the City Council

From: *DWR* Dee Williams-Ridley, City Manager

Subject: Invitation to participate in the City Of Berkeley Employee Appreciation
And Strategic Planning Event

As you may already know, the city of Berkeley is planning an Employee Appreciation and Strategic Planning event from 11:00 am to 2:00 pm on June 23 at 2180 Milvia St. This event will take place at the rear parking lot of the Civic Center Building and the fountain area of Civic Center Park, and will include lunch.

Building off of the “One City Team” theme from last year’s event, this year’s event will be an opportunity for all attendees to provide input on the City’s Strategic Planning work.

As our valued elected leaders, we would be honored if Council Members and their legislative aides would participate in the event, and mix and mingle over lunch with our terrific employees.

In order for this event to occur as planned, you will be assigned a temporary parking space that day. Your parking space will be on the southside of Center St starting midway down the block to Martin Luther King Jr. Way. Your parking space will be numbered and will correspond to the same number you currently have at the rear parking lot of 2180 Milvia St.

We very much look forward to seeing you at this event!

cc: Department Directors