



Office of the City Manager

March 29, 2016

To: Honorable Mayor and Members of the City Council

From: *DWR* Dee Williams-Ridley, City Manager

Subject: Council Referral Tracking – Changes to Spreadsheets

Subsequent to the Friday, March 25 issuance of Council Referral Tracking spreadsheets to Mayor and Council, a number of errors were found in the data. The information has been corrected. Please discard the previous version of the spreadsheet and use the one attached to this memo.

cc: Gil Dong, Interim Deputy City Manager/Fire Chief
Mark Numainville, City Clerk
Timothy Burroughs, Assistant to the City Manager
Matthai Chakko, Assistant to the City Manager
Ann-Marie Hogan, City Auditor