



City Clerk Department

## Affirmation of Training Completion

I understand that completion of a Commissioners Training Workshop is mandatory for each commission chair or vice-chair pursuant to Resolution Nos. 63,876–N.S. and 60,531–N.S.

I understand that I am required to complete the training and file the Affirmation of Training Completion within 60 days of my election as chair or vice-chair.

I understand that failure to file the Affirmation of Training Completion within 60 days will result in the forfeiture of my position as chair or vice-chair.

I hereby affirm that I have fulfilled my obligation by (please check one):

- Viewing the streaming video of the Workshop on the City of Berkeley Commission web site, [http://www.cityofberkeley.info/Clerk/Commissions/Commissions\\_\\_Training\\_Workshop.aspx](http://www.cityofberkeley.info/Clerk/Commissions/Commissions__Training_Workshop.aspx).

**-OR-**

- Watching a DVD of the Workshop.

**SIGNATURE** \_\_\_\_\_

**PRINTED NAME** \_\_\_\_\_

**COMMISSION** \_\_\_\_\_

**DATE** \_\_\_\_\_

***Please complete and return this form and DVD, if applicable, to:***

**City Clerk Department  
2180 Milvia Street  
Berkeley, CA 94704  
981-6908**