



Office of the City Auditor

INFORMATION CALENDAR

April 26, 2011

To: Honorable Mayor and Members of the City Council
From: Ann-Marie Hogan, City Auditor
Subject: Amendment to Fiscal Year 2011 Audit Plan

SUMMARY

On June 29, 2010, the Audit Plan for the current fiscal year was presented to Council. The City Charter requires that the Council be notified when the Auditor finds it necessary to modify the annual audit plan. The audit plan included a Customer Service or Cost of Service Audit. This audit will be an audit of the Planning Department's Permit Center. We have also added an audit of cash handling procedures at the Berkeley Marina. This audit was requested by the Director of Parks, Recreation and Waterfront.

The audit plan provided to Council on June 29, 2010, can be found on the City website at <http://www.ci.berkeley.ca.us/ContentDisplay.aspx?id=48008>.

CURRENT SITUATION AND ITS EFFECTS

The completion of the cash handling audit at the Berkeley Marina Harbor Office should result in improved cash handling procedures at this location.

CONTACT PERSON

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