

**CITY OF BERKELEY
CAMPAIGN STATEMENT FILING SCHEDULE
NOVEMBER 6, 2012 GENERAL MUNICIPAL ELECTION**

All candidates running for office in November 2012 and committees supporting or opposing local candidates or measures in the November 2012 election are required to file pre-election campaign statements and late contribution reports in addition to semi-annual statements. Open committees not supporting/opposing candidates or measures in the November 2012 election must only file semi-annual statements. (Government Code § 84200 et. al and B.M.C. 2.12)

<u>TYPE OF STATEMENT</u>	<u>PERIOD COVERED</u> ^{1/}	<u>FILING DEADLINE</u> ^{2/}	<u>WHO MUST FILE</u>	<u>METHOD OF DELIVERY</u>
First Semi-Annual Statement ^{3/}	1/1/12 – 6/30/12	7/31/12	All officeholders, candidates and committees.	<ul style="list-style-type: none"> • Personal Delivery • First Class Mail
First Pre-Election Statement For November Election	7/1/12 – 9/30/12	10/5/12	Officeholders, candidates and committees supporting or opposing candidates or measures on the 11/6/12 ballot. ^{4/}	<ul style="list-style-type: none"> • Personal Delivery • First Class Mail
Second Pre-Election Statement For November Election	10/1/12 – 10/20/12	10/25/12	Officeholders, candidates and committees supporting or opposing candidates or measures on the 11/6/12 ballot. ^{4/}	<ul style="list-style-type: none"> • Personal Delivery • Guaranteed Overnight Service
Late Contribution Reports ^{5/}	10/21/12 – 11/5/12	24 HOURS AFTER receipt of any contribution of \$1,000 or more -OR- 48 HOURS AFTER receipt of any contribution of \$100-\$999. ^{5/ 6/}	Officeholders, candidates or committees receiving a <u>single contribution of \$100 or more between 10/21/12 and 11/5/12 (election day).</u>	<ul style="list-style-type: none"> • Personal Delivery • Guaranteed Overnight Service • Fax
Second Semi-Annual/Post-Election Statement For November Election	^{1/} - 12/31/12	1/31/13	All committees, <u>whether or not they had any campaign activity</u> ; all officeholders and candidates who have raised or spent \$250 or more for the calendar year. ^{4/}	<ul style="list-style-type: none"> • Personal Delivery • First Class Mail

^{1/} The period covered by any statement begins on the day after the closing date of the last statement filed. The period covered begins on Jan. 1st if no previous statement filed.

^{2/} Deadlines are extended to the next business day if they fall on a Saturday, Sunday, or an official city holiday.

^{3/} Before a measure is voted on, committees primarily formed to support or oppose a measure must file quarterly statements in addition to semi-annual and pre-election statements. A statement covering the period January 1 - March 31 is due on or before April 30.

^{4/} Candidates who have already filed a Form 470 for the first semi-annual period who do not receive or spend more than \$250 in a calendar year are not required to file another Form 470.

^{5/} Must be delivered by facsimile, mailgram, telegram or guaranteed overnight mail through the U.S. Postal Service or delivered in person. Extension in footnote 2/ DOES NOT APPLY to Late Contribution Reports.

^{6/} The requirement does not exempt filers from the \$250 per candidate contribution limitation.

These forms must be filed with the City Clerk, 2180 Milvia Street, 1st Floor, Berkeley, CA 94704. Fax: 981-6901.

There is no provision in the law for extending a filing deadline. Late statements may be subject to a \$10 per day late fine.