

# APPLICATION

Log# \_\_\_\_\_

*For office use only*

A. Name(s) \_\_\_\_\_  
Address \_\_\_\_\_  
City & State \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_  
Website address \_\_\_\_\_

B. **Title of the project:** Corporation Yard Gate  
**Deadline:** April 3, 2006

C. **Application checklist:**  
**Please check to make certain that you have enclosed the following item.**

- ◇ A plastic slide sheet containing six (6) slides (individual applicants) or twelve (12) slides (team applicants, total from all members) of relevant previous work, numbered, fully labeled including artist's name, title of work, date completed, media, dimensions and with a red dot in the lower left corner of each slide.
- ◇ Two (2) copies of a one-page corresponding slide list including title, date, media, dimensions, location, and other pertinent information deemed useful in orienting the Commission and Panelists to your previous work.
- ◇ A self-addressed, correctly sized and stamped envelope for the return of slides and other materials.

**Please submit ten (10) complete, one-sided, collated sets of the following written materials:**

**Each set should contain one of each of the following, in the order given.**

***Please do not bind materials and do not submit in plastic sleeves, folders or binders.***

- ◇ A thumbnail sketch (optional) and up to a one page narrative of your proposed idea.
- ◇ Resume (two pages maximum).
- ◇ Names, addresses and phone numbers of three (3) professional references.
- ◇ **OPTIONAL:** One or two relevant printed materials such as catalogs, articles, etc. that might assist the selection panel in understanding applicant's work. All materials should clearly indicate the portion(s) for consideration.

Incomplete or incorrectly assembled applications may not be accepted. Neither the Civic Arts Commission nor City of Berkeley Staff can be responsible for lost, missing, or damaged materials. The Civic Arts Commission will endeavor to return the originals of applicants.