



Berkeley Housing Authority

BOARD OF THE BERKELEY HOUSING AUTHORITY

DRAFT MINUTES

Thursday, September 8, 2011

North Berkeley Senior Center
1901 Hearst Avenue
Berkeley, CA 94709

6:00 p.m.

CAROLE NORRIS, CHAIR

VALERIE AGOSTINO
MARJORIE COX
ADOLPH MOODY

KATHARINE GALE
DOROTHY HUNT
RICHELIEU HEMPHILL

1. **Call to Order**
The meeting was called to order at 6:08 p.m.
2. **Roll Call**
Recorded Present: Chairperson Norris; Vice Chair Cox; Board members Agostino, Gale, and Moody. Commissioner Hunt absent. Commissioner Hemphill arrived at 6:10.
3. **Comments from the Public**
There were no speakers from the public.
4. **Report from the Executive Director**
Executive Director briefed the Board on the status of activities of the Housing Authority in the areas of overall administration, rental assistance in the Section 8 Voucher, and Authority owned rental housing programs; reviewed the "Fiscal Year 2010-2011 Highlights" report, and distributed commemorative coffee mugs to Commissioners.
5. **Consent Calendar**
 - A. **Approval of Minutes: Regular Meeting July 14, 2011**
It was moved/seconded and approved (Cox/Moody), abstain Gale, absent Hunt, to approve the minutes.

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6. **New Business**

A. **Annual Election of Chair and Vice-Chair – Chairperson Norris**

Carole Norris and Marjorie Cox, were unanimously reappointed to serve as Chair and Vice Chair, respectively, for another term.

B. **Presentation: Assessment of BHA Operations – Roberta Graham, VP of HCV Programs & Gray Beck, Manager, Quadel Consulting**

Report was presented by Mr. Beck. Questions/clarifications from Commissioners for Quadel to be submitted to Executive Director by September 13th; Quadel will review questions and provide a revised final report.

C. **Approve a resolution (1) authorizing the Executive Director to engage in exclusive negotiations with Related Company for transfer of the 75 units of BHA owned family rental housing; and (2) designating the Finance and Feasibility Committees as the leads to work with staff on the negotiations- Tia Ingram, Executive Director & LIPH Feasibility Committee**

It was moved/seconded (Cox/Gale), absent: Hunt, to adopt the recommendation with the following modifications: (a) allow two, 30-day extension periods and (b) an ad hoc committee of representatives from the Finance Committee and LIPH Feasibility Committees will work with staff on negotiations.

D. **Finance Report: - Commissioner Agostino, Chair, Finance Committee & Tia M. Ingram**

- a. **Budget Variance Period Ending July 31, 2012**
Report received

E. **Addition of 5 Housing Choice Vouchers for use in the HUD Homeless Intervention Study conducted by ABT Associates, Inc. – Tia Ingram, Executive Director**

It was moved/seconded (Cox/Agostino); absent: Hunt, to approve the recommendation.

7. **Commissioners' Questions and Matters**

8. **Communications**

9. **Adjournment**

This agenda was posted on the doors of the Berkeley Housing Authority at 1901 Fairview Street, Berkeley, CA 94703; at North Berkeley Senior Center, 1901 Hearst Avenue, Berkeley, CA 94709; as well as the Berkeley Housing Authority website. The next Regular meeting of the Board is scheduled for Thursday, October 13, 2011 at 6:00 p.m. at the North Berkeley Senior Center.

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