



Berkeley Housing Authority

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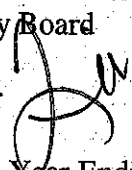
Office of the Executive Director

Item 6.A.a.

ACTION CALENDAR

October 13, 2011

To: Honorable Chairperson and
Members of the Housing Authority Board

From: Tia M. Ingram, Executive Director 

Subject: Independent Audit Report – Fiscal Year Ending June 30, 2011

RECOMMENDATION

Adopt a resolution accepting the Independent Audit Report on the BHA Financial Statements, Single Audit Report, for Fiscal Year ending June 30, 2011.

BACKGROUND

As required, the annual independent audit of BHA's financials has been performed. The Audit was performed by Patel & Associates; this audit is the second of three annual audits covered by the existing contract. The audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Government auditing Standards, issued by the Comptroller General of the United States.

I am pleased to report three consecutive clean audits, no findings, and a management letter with no issues or concerns. Mr. Patel, Owner and Lilian Zhu, lead Accountant on the engagement, presented the report to the Finance Committee on October 6, 2011. Given the all positive reports, we did not invite Mr. Patel to attend this October 13, 2011 Board meeting. A copy of the audit report is attached for your reference. Staff is available to respond to any questions.

The audit process will be complete after HUD approves the unaudited submission (submitted in August) and Patel then affirms the report, including any comments from HUD. HUD has nine months from the submission of the unaudited report (March 31, 2012) to issue its decision.

FINANCIAL IMPLICATIONS

None. It is a routine function of the Board to accept the audit report.

CONTACT PERSON

Jesy Yturalde, Finance Manager	981-5488
Tia Ingram, Executive Director	981-5471

Attachments:

1. Resolution
2. Audit Report

RESOLUTION NO. 11-_____

ADOPT A RESOLUTION ACCEPTING THE INDEPENDENT AUDIT REPORT ON THE BHA FINANCIAL STATEMENTS, SINGLE AUDIT REPORT, FOR FISCAL YEAR ENDING JUNE 30, 2011.

WHEREAS, the independent audit report of the Berkeley Housing Authority for Fiscal Year 2010-2011 has been completed by the certified public accounting firm of Patel & Associates; and

WHEREAS, the audit report complies with all independent audit reporting and information requirements as specified by Generally Accepted Accounting Principles (GAAP), Generally Accepted Auditing Standards (GAAS) and the U.S. Department of Housing and Urban Development (HUD) Real Estate Assessment Center (REAC) guidelines; and

WHEREAS, the Berkeley Housing Authority prepares financial statements in accordance with Generally Accepted Accounting Principles; and

WHEREAS, HUD requires that these financial statements be audited annually by independent public auditors in accordance with standards applicable to financial audits contained in Government Audit Standards issued by the Comptroller General of the United States and guidelines issued by HUD REAC; and

WHEREAS, maintaining the fiscal strength and stability of the BHA is the primary goal of the Berkeley Housing Authority's Board of Commissioners.

NOW THEREFORE, BE IT RESOLVED, that the Berkeley Housing Authority Board has approved the Fiscal Year Ended June 30, 2011 Independent Audit Report attached as Exhibit A.

The foregoing Resolution was adopted by the Board of the Berkeley Housing Authority on October 13, 2011 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest:

Tia M. Ingram, Secretary