



Berkeley Housing Authority

**SUMMARY  
OF THE REGULAR MEETING OF  
THE BOARD OF THE BERKELEY HOUSING AUTHORITY**

**Thursday, May 13, 2010**

**North Berkeley Senior Center  
1901 Hearst Avenue  
Berkeley, CA 94709**

**6:00 p.m.**

**CAROLE NORRIS, CHAIR**

**VALERIE AGOSTINO**

**MARJORIE COX**

**GEORGE AUSTIN**

**KATHARINE GALE**

**DOROTHY HUNT**

**ADOLPH MOODY**

1. **Call to Order**

The meeting was called to order at 6:10 p.m.

2. **Roll Call**

Board members present: Vice Chair Cox and Commissioners Agostino, Gale, and Moody; Commissioner Hunt arrived at 6:14; Chairperson Norris and Commissioner Austin were absent with advance notice.

3. **Comments from the Public**

Rose Flippin (Public Housing Resident) and James Beatty (S8 Program participant) addressed the Commission.

4. **Consent Calendar**

A. Approval of Minutes: Regular Meeting, April 8, 2010.

B. Approval of Minutes: Special Meeting (LIPH Disposition Workshop), April 23, 2010.

It was moved, seconded and approved (Hunt/Agostino; Abstain: None; Opposed: None; Absent: Norris and Austin) to adopt the draft minutes of the April 8, 2010 regular meeting, and the revised "draft minutes" of the April 23, 2010 special meeting that were distributed earlier in the day, and provided at the meeting.

5. **Report from the Executive Director**

Executive Director briefed the Board on the status of activities of the Housing Authority in the areas of overall administration, rental assistance in the Section 8 Voucher, and Authority owned rental housing programs, and will informed the Board of potential significant actions/developments which may transpire prior to the next regular meeting.

6. **Information**

- A. Report: Status of FY 2009-2010 Budget as of March 31, 2010 - Marjorie Cox, Chair, Finance Committee & Tia Ingram, Executive Director.

Reeport received.

- B. Memorandum of Agreement with HUD: April 15, 2010 Submission – Tia Ingram, Executive Director.

Executive Director advised staff awaiting response from HUD (due June 1<sup>st</sup>, 45 days after submission) confirming items that have been satisfactorily completed; also awaiting response to request for waiver of the requirement to contract out management of the units, pending disposition.

- C. SEMAP Corrective Action Plan with HUD: Status Update (oral report) – Tia Ingram, Executive Director.

Executive Director advised still awaiting response from HUD to the draft Corrective Action Plan submitted in February, 2010. Further advised changes in HUD staff, and new Public Housing Revitalization Specialist assigned to BHA.

7. **New Business**

- A. Abolishing the Write-Off Policy adopted in April 2008, and Adopting a new Write-Off Policy. Moved, seconded and approved.
- B. Approve a resolution authorizing receipt of the 2010 Capital Fund Grant Award. Moved, seconded and approved.
- C. Approve a Resolution adopting a Statement of “Goals and Outcomes” and “Principles for Process” related to repositioning of the 75 units of Housing Authority owned rental units. Moved, seconded and approved.
- D. Approve a resolution authorizing the Executive Director to amend the contract with Basis Architectural Services extending the term through June 30, 2010 (no increase in cost). Moved, seconded and approved
- E. Approve a resolution adopting the Berkeley Housing Authority, Fiscal Year 2010-2011 Budget. Moved, seconded and approved.

- F. Approve a resolution adopting a Certified energy efficient Utility Allowance for Multi-Family units leased in the Section 8 Housing Choice Tenant or Project Based Voucher Program effective July 1, 2010. Moved, seconded and approved.
- G. Approve a resolution authorizing the Executive Director to execute a two-year contract with Patel and Associates as the Independent Public Auditor for Single Audit Services for Fiscal Years ending June 30, 2010 and June 30, 2011, with a one-year option to renew. Moved, seconded and approved.

8. **Communications**

A. Letter to Commission from Chairperson Carole Norris.

9. **Adjournment**

Moved, seconded and approved to adjourn at 7:20 p.m.

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This agenda was posted on the doors of the Berkeley Housing Authority at 1901 Fairview Street, Berkeley, CA 94703 and at the North Berkeley Senior Center located at 1901 Hearst Avenue, Berkeley, CA 94709. The Special meeting of May 28, 2010 is CANCELLED. The next Regular meeting of the Board is scheduled Thursday, June 10, 2010 at 6:00 p.m. at the North Berkeley Senior Center.

