



Berkeley Housing Authority

AGENDA

REGULAR MEETING OF THE BOARD OF THE BERKELEY HOUSING AUTHORITY

Tuesday, June 28, 2011

**North Berkeley Senior Center
Classroom A & B
1901 Hearst Avenue
Berkeley, CA 94709**

6:00 p.m.

CAROLE NORRIS, CHAIR

VALERIE AGOSTINO

MARJORIE COX

ADOLPH MOODY

KATHARINE GALE

DOROTHY HUNT

RICHELIEU HEMPHILL

1. **Call to Order**

2. **Roll Call**

3. **Comments from the Public**

Public comments are limited to three minutes per speaker.

4. **Ceremonial Matters**

5. **Report from the Executive Director**

Executive Director will brief the Board on the status of activities of the Housing Authority in the areas of overall administration, rental assistance in the Section 8 Voucher, and Authority owned rental housing programs, and will inform the Board of potential significant actions/developments which may transpire prior to the next regular meeting.

6. **Consent Agenda**

A. Approval of Minutes: Regular Meeting May 12, 2011

B. Adopt a Resolution authorizing the Executive Director to exercise the option to extend the contract with the law offices of Goldfarb & Lipman, LLP through June 30, 2012 in an amount not to exceed \$150,000.

Page 1 of 2

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- C. Adopt a resolution authorizing the Executive Director to make a second amendment to the contract with the Law Office of Charles T. Ramsey, legal services for LIPH/RHCP, increasing the contract authority by \$35,000, for a total not to exceed \$113,000, and extending the term through June 30, 2012.
- D. Adopt a resolution authorizing the Executive Director to execute a contract with Overland, Pacific and Cutler (OPC) for Phase II of the LIPH disposition project relocation services, effective July 1, 2011 through June 30, 2012, in an amount not to exceed \$65,000.
- E. Adopt a resolution authorizing the Executive Director to execute a second amendment to the contract with Rosewood Associates, increasing the contract authority by \$23,400, for a total not to exceed \$102,600, and extending the term through June 30, 2012.

7. **Old Business**

- A. Finance Report: Period Ending April 30, 2011

8. **New Business**

- A. Approve a resolution adopting the Berkeley Housing Authority, Fiscal Year 2011-2012 Budget.

- B. Approve a Resolution revising the following sections of the Administrative Plan:

- a. Chapter 6 of the Administrative Plan addressing “annual adjustment” and Chapter 16 (Administrative Fee Reserve) addressing scheduling of implementation of changes; and
- b. Annual Adjustment of Payment Standards for the Section 8 Voucher and Project Based programs (Chapter 6)

- C. Approve a Resolution adopting a new Payment Standard schedule effective July 15, 2011 for new Housing Assistance Payment Contracts, and authorizing the Executive Director to seek a waiver from HUD to implement the lower Payment Standard for all existing contracts effective January 1, 2012.

- D. Approve a Resolution authorizing the Executive Director to write-off \$3,927.13 debts arising from the Low Income Public Housing Programs that have been declared “uncollectible.”

9. **Commissioners’ Questions and Matters**

10. **Communications**

11. **Adjournment**

 This agenda was posted on the doors of the Berkeley Housing Authority at 1901 Fairview Street, Berkeley, CA 94703; at North Berkeley Senior Center, 1901 Hearst Avenue, Berkeley, CA 94709; as well as the Berkeley Housing Authority website. The next Regular meeting of the Board is scheduled for Thursday, July 14, 2011 at 6:00 p.m. at the North Berkeley Senior Center.