



Berkeley Housing Authority

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Office of the Executive Director

Item 6E
NEW BUSINESS
June 12, 2014

To: Honorable Chairperson and
Members of the Berkeley Housing Authority Board

From: Tia M. Ingram, Executive Director *Tia Ingram*

Subject: Contract Amendment – Goldfarb and Lipman, LLP

RECOMMENDATION

Approve a resolution amending the contract with Goldfarb and Lipman, LLP, extending the term of the existing contract for 30 days, through July 31, 2014.

BACKGROUND

On May 14, 2009, the Board approved a resolution awarding a contract to Goldfarb and Lipman, LLP. The contract (and resolution) defined an initial term of two years, with three one year renewal options. The maximum fee for the initial year, and the renewal periods is \$150,000 per year. Both parties consented to the renewal periods, with a final expiration June 30, 2014.

Staff has initiated the required procurement process for a new contract. Because the contract maximum likely will exceed \$50,000, we are required to publish notice in a local newspaper. The Request for Qualifications proposes an initial three year term, and one year extension option to provide for continuity of service, without exposing BHA to any financial liability (the contract does not include any retainer, and services are only provided in response to a request/authorization from BHA).

Staff is requesting authorization to extend the current contract with Goldfarb and Lipman, LLP for an additional 30-days. Staff will return (in July) with a recommendation for a new contract.

FINANCIAL IMPLICATIONS

None. This action extends the term of the contract; it does not add any increase in contract authority, nor does it obligate any expenditure.

CONTACT PERSON

Tia M. Ingram, Executive Director, 981-5471
Jesy Yturralde, Finance Manager, 981-5488

Attachment: Resolution – Goldfarb and Lipman

BERKELEY HOUSING AUTHORITY
RESOLUTION 14-___

ADOPT A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO
EXTEND THE CONTRACT WITH THE LAW OFFICES OF GOLDFARB & LIPMAN,
LLP THROUGH JULY 31, 2014

WHEREAS, the Berkeley Housing Authority requires expert general counsel; and

WHEREAS, the law office of Goldfarb & Lipman LLP has served BHA competently for the
past seven years; and

WHEREAS, the firm has demonstrated expert knowledge and experience in serving as
general counsel for California-based Public Housing Authorities, and superior responsiveness
on all issues; and

WHEREAS, staff has initiated a new procurement process, including publication of the
opportunity to apply; and

WHEREAS, the current contract will expire June 30, 2014, prior to execution of a new
contract.

NOW THEREFORE, BE IT RESOLVED, that the Executive Director is authorized to
extend the contract with the Law Offices of Goldfarb & Lipman LLP, through July 31, 2014.

The foregoing Resolution was adopted by the Board of the Berkeley Housing Authority on
June 12, 2014 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Attest: _____
Tia M. Ingram, Secretary