



Berkeley Housing Authority

Item 5A

DRAFT MINUTES

BOARD OF THE BERKELEY HOUSING AUTHORITY

REGULAR MEETING

March 9, 2017

North Berkeley Senior Center
1901 Hearst Avenue
Berkeley, CA 94709

6:00 pm

CAROLE NORRIS, CHAIR

DAMION MCNEIL, VICE CHAIR
MARVA CREMER
DANIEL ROSSI

VALERIE AGOSTINO
ADOLPH MOODY
CHRISTIANA TIEDEMANN

1. **Call to Order** - Chairperson Norris called the meeting to order at 6:05 p.m.
2. **Roll Call** - Present: Chairperson Norris; Vice Chair McNeil; Commissioners Agostino, Cremer, Rossi, Moody, Tiedemann.
3. **Comments from the Public** - Javier Torres (not a BHA client) spoke during public comments and was advised to come in to the BHA office where a Spanish speaking staff is available to assist.
4. **Approval of Minutes**
 - A. Regular Meeting, February 9, 2017 - Motioned and seconded to approve the minutes of Regular Board on February 9, 2017 by Commissioners Cremer and Tiedemann.

This meeting is held in a wheelchair accessible location. If you need special assistance to participate in the meetings of the Berkeley Housing Authority's Board of Commissioners, please contact Rachel Gonzales-Levine, Reasonable Accommodation Coordinator, at (510) 981-5485, rgonzales-levine@ci.berkeley.ca.us or via California Relay Service (711). Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangement to ensure accessibility. Please refrain from wearing scented products at the meeting, as attendees may be sensitive to various scents in products and materials, whether natural or manufactured.



5. **Old Business**

None

6. **New Business**

- A. Executive Director's Monthly Report – *The Executive Director briefed the Board about: (1) HUD letter dated February 23, 2017 regarding use of net disposition proceeds; (2) status update of proposals/ projects with the City of Berkeley, including (2.a) payment of \$10 per vouchers to BHA for a period of 3 years, (2.b) payment of \$50,000 for Damage Claim and Landlord Incentive Program, (2.c) Inclusionary Housing/ Below Market Units, (2.d) City of Berkeley waiver of annual Rental Housing Safety Program fees for all S8 landlords, (2.e) Micro Housing Project, and (2.f) Gap funding for BHA from the City of Berkeley. Chairperson Norris added staff should coordinate with the City of Berkeley regarding passing of Measure U1 and see how BHA can market it to existing and potential Section 8 landlords. (3) chart about BHA HCV participant information; (4) BHA Dashboard report as of February 2017; and (4) selection of Renne Sloan Holtzman Sakai to be the lead labor negotiator firm for BHA in the upcoming contract negotiation with the bargaining units.*
- B. Resolution Adopting Utility Allowance Schedule for Tenant & Project Based Section 8 Programs Effective July 1, 2017 - *Moved and seconded by Commissioners Rossie and Cremer to approve a resolution for the adoption of the revised utility allowance schedule for Tenant and Project Based Section 8 Programs effective July 1, 2017.*
- C. Finance Report–Period Ending January 31, 2017 - Val Agostino, Chair, Finance Committee & Jesy Yturralde , Finance Manager – *Jesy Yturralde presented the Finance Report as of January 31, 2017 that reflected a slight reduction in the projected deficit for the fiscal year. Jesy briefed the Board about the analysis of the cash proceeds and operating shortfall based upon available information and the estimated timelines for how long proceeds would last.*

7. **Commissioners' Questions and Matters**

8. **Communications**

Invitations to the Landlord Recruitment and Engagement Event on April 8, 2017 were distributed to Board members.

9. **Closed Session** – *A move to adjourn the regular session at 7:00 to proceed with the Closed Session was motioned and seconded by Commissioners Cremer and Tiedemann.*

Closed session pursuant to Government Code Section 54957: Performance Evaluation of the Executive Director.

10. **Adjournment**