



Berkeley Housing Authority

Item 4A

DRAFT MINUTES

BOARD OF THE BERKELEY HOUSING AUTHORITY

OCTOBER 11, 2018

North Berkeley Senior Center
1901 Hearst Avenue
Berkeley, CA 94709
6:00 pm

CAROLE NORRIS, CHAIR

DAMION MCNEIL, VICE CHAIR
ADOLPH MOODY
CHRIS SCHILDT

MARVA CREMER
DANIEL ROSSI

1. **Call to Order**
The meeting was called to order at 6:00 p.m.
2. **Roll Call**
Present: Chairperson Norris, Commissioners Cremer, Moody, Rossi and Schildt
Absent with prior notice: Vice-Chair Damon McNeil
3. **Comments from the Public** – Limited to 3 minutes per speaker
A resident living in Helios Corner spoke about concerns she has of the property. Staff will follow up with SAHA regarding this matter.
4. **Approval of Minutes**
A. Sept. 13, 2018
Moved and seconded by Commissioners Cremer and Schildt, the Minutes of the September 13, 2018 meeting were approved.
5. **Old Business**
A. Adoption of Update to 2018-19 Administrative Plan – Chapter 11, Reexaminations
Moved and seconded by Commissioners Rossi and Cremer, the Adoption of Update to 2018-19 Administrative Plan – Chapter 11, Reexaminations was approved.
6. **New Business**
A. Executive Director's Monthly Report – this report is intended to provide the Board of Commissioners with information pertaining to the general administration of the Housing Choice

Voucher Program occurring since the last meeting. It will also provide important information on matters that may affect operations prior to the next scheduled meeting.

On behalf of the ED Wilkins, Rachel Gonzales-Levine presented the Monthly Report.

The 2019 HUD Fair Market Rents (FMR) decreased on average 9.4% by bedroom size. BHA, in conjunction with other local housing authorities submitted a comment to HUD on September 27th requesting reevaluation of the FMRs for our market area. Submitting the comment allows BHA to hold the 2018 FMRs in place until at least January 11, 2019. In the meantime, local area housing authorities pooled together to fund a Request for Proposal to hire a consultant to conduct a rent surey.

Staff is working with LeSar Development Consultant on identifying the tasks for the contract work plan prior to signing.

Out of the 15 newly awarded VASH vouchers, BHA absorbed 10 of the currently managed port-in VASH vouchers, leaving 5 VASH vouchers to lease up.

B. Fiscal Year 2018-19 Budget Amendment

This item was tabled for the November 2018 Board Meeting.

C. CalPERS Employer Resolution: Tax Deferred Deduction Plan for Service Credit Purchases

Moved and seconded by Commissioners Rossi and Schildt, CalPERS Employer Resolution for Tax Deferred Deduction Plan for Service Credit Purchases was approved..

7. **Commissioners' Questions and Matters**

Board members discussed the scheduling of the next 3 x 3 committee, with no month/date identified.

8. **Communications**

9. **Adjournment**

Moved and seconded by Commissioners Cremer and Moody, the meeting was adjourned at 7:20 p.m.