



Berkeley Housing Authority

Item 4A

# DRAFT MINUTES

BOARD OF THE BERKELEY HOUSING AUTHORITY

REGULAR MEETING

May 11, 2017

North Berkeley Senior Center  
1901 Hearst Avenue  
Berkeley, CA 94709

6:00 pm

CAROLE NORRIS, CHAIR

DAMION MCNEIL, VICE CHAIR  
MARVA CREMER  
DANIEL ROSSI

VALERIE AGOSTINO  
ADOLPH MOODY  
CHRISTIANA TIEDEMANN –  
(resignation effective March 2017)

1. **Call to Order** – Chair person Norris called the meeting to order at 6:07 p.m.
2. **Roll Call** – All Commissioners present, except Daniel Rossi (excused absence).
3. **Comments from the Public** – None.
4. **Closed Session** – The regular meeting was adjourned and proceeded to closed session at 6:09 p.m.
  - a. Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.  
Authority Designated Representatives: William E. Wilkins, Executive Director, Tori Anthony, Renne Sloan Holtzman Sakai LLP; SEIU Local 1021.

This meeting is held in a wheelchair accessible location. If you need special assistance to participate in the meetings of the Berkeley Housing Authority's Board of Commissioners, please contact Rachel Gonzales-Levine, Reasonable Accommodation Coordinator, at (510) 981-5485, [rgonzales-levine@ci.berkeley.ca.us](mailto:rgonzales-levine@ci.berkeley.ca.us) or via California Relay Service (711). Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangement to ensure accessibility. Please refrain from wearing scented products at the meeting, as attendees may be sensitive to various scents in products and materials, whether natural or manufactured.



- b. Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators. Authority Designated Representatives: William E. Wilkins, Executive Director, Tori Anthony, Renne Sloan Holtzman Sakai LLP: PEU Local 1.
- c. Pursuant to Government Code Section 54957: Performance Evaluation of the Executive Director

*The closed session ended and returned to open session at 7:23 p.m.*

5. **Approval of Minutes**
  - A. Regular Meeting, April 13, 2017 – *Moved by Comm. Agostino and seconded by Comm. Cremer to approve the minutes of Regular Board on April 13, 2017*
6. **Old Business**

None
7. **New Business**
  - A. Executive Director’s Monthly Report – this report is intended to provide the Board of Commissioners with information pertaining to the general administration of the Housing Choice Voucher Program occurring since the last meeting. It will also provide important information on matters that may affect operations prior to the next scheduled meeting. *Received.*
  - B. Establish BHA Housing Choice Voucher (HCV) Supervisor and BHA Administrative Assistant/FSS Coordinator Classifications effective June 18, 2017. – *Moved by Vice Chair McNeil and seconded by Comm. Cremer to establish BHA Housing Choice Voucher (HCV) Supervisor and BHA Administrative Assistant/FSS Coordinator Classifications effective June 18, 2017.*
  - C. Finance Report–Period Ending March 31, 2017 - Val Agostino, Chair, Finance Committee & Jesy Yturalde , Finance Manager – *Finance Report was accepted as presented by Comm. Agostino and ED Wilkins. presented*
  - D. Fiscal Years 2017-18 and 2018-19 Proposed Budgets – Val Agostino, Chair, Finance Committee & Jesy Yturalde, Finance Manager – *Comm. Agostino and ED Wilkins presented the Proposed FY2017-2017 Budget. Motion made by Comm. Cremer and seconded by McNeil to approve the budget as presented.*
  - E. One Year Contract Extension for Sterling Inspections Co. – *Moved by Comm. Moody and seconded by McNeil to extend the Sterling Inspection contract.*
  - F. Project-based Master HAP Contract Extensions for: Sacramento Senior Homes, Ashby Lofts, and Helios Corner (SAHA Properties) –*Amendment to extend for 5 years rather than recommended 9 & 10 year extensions for all projects. Moved by Comm. Agostino and seconded by Vice Chair McNeil.*
8. **Commissioners’ Questions and Matters** – *Chair Norris discussed the changes to recruitment of new Board Members as presented by the Mayor.*
9. **Communications** - *None*
10. **Adjournment** – *The meeting was adjourned at 8:50 p.m. Moved by Vice Chair McNeil and seconded by Comm. Cremer.*