



Berkeley Housing Authority

Item 4A

DRAFT MINUTES

BOARD OF THE BERKELEY HOUSING AUTHORITY

February 8, 2018

North Berkeley Senior Center
1901 Hearst Avenue
Berkeley, CA 94709

6:00 pm

CAROLE NORRIS, CHAIR

DAMION MCNEIL, VICE CHAIR
MARVA CREMER
DANIEL ROSSI

VALERIE AGOSTINO
ADOLPH MOODY
CHRIS SCHILDT

1. **Call to Order** – The meeting was called to order at 6:09 p.m.
2. **Roll Call**
 - Present: Commissioners Agostino, Cremer, Moody, Rossi and Schildt
 - Absent: Chairperson Norris and Vice-chair McNeil with prior notification
3. **Comments from the Public** – None.
4. **Approval of Minutes** – The approval of the Minutes of the February 8, 2018 Board meeting was moved and seconded by Commissioners Schildt and Cremer contingent upon correcting the projected deficit reported on item 6.C to \$429,249.
5. **Old Business**
 - A. **RESOLUTION FOR EMPLOYER PAID MEMBER CONTRIBUTION – CALPERS**

The approval of the resolution authorizing Berkeley Housing Authority to pay seven percent (7%) of the normal member contributions as Employer Paid Member Contribution (EPMC) for all represented and non-represented employees effective July 1, 2018 was moved and seconded by Commissioners Agostino and Schildt.

6. **New Business**

A. Executive Director's Monthly Report – this report is intended to provide the Board of Commissioners with information pertaining to the general administration of the Housing Choice Voucher Program occurring since the last meeting. It will also provide important information on matters that may affect operations prior to the next scheduled meeting. Executive Director Wilkins reported the potential Housing Assistance Payments shortfall in 2018 is approximately \$3 million. He also provided update as well as meeting schedules about the Administrative Plan review. The January 2018 BHA Dashboard Report was presented.

B. Assessment of Established Goals for Executive Director – *presented: to be discussed during closed session in April*

C. Finance Report – Actual vs Budget, December 31, 2017

Jesy reported that there is no significant change in the Finance Report from the one reported last month other than an increase by \$429 in the projected deficit (from \$409,686 to \$410,115). Cash disbursement summary for December 2017 and January 2017 were presented.

7. **Commissioners' Questions and Matters**

- ED Wilkins will check with City staff for the date of the next 3x3 meeting.
- Jesy will forward to the rest of the Board Members the Minutes regarding January 17 Housing Task Force Affordable Housing Bond Working Group meeting from Comm. Schidlt.

8. **Communications** - None

9. **Adjournment** – Meeting adjourned at 7:12 p.m; moved and seconded by Commissioners Agostino and Moody.