

**BERKELEY HOUSING AUTHORITY  
DETAIL - PROPOSED Budget  
For Fiscal Year 2016-2017  
Section 8 Only**

**APPROVED-06/09/2016**

	DESCRIPTION	Grand Total PROPOSED BUDGET FY2017	Section 8		PROJECTED ACTUAL FY2016 as of 03/31/2016	Increase (Decrease)	%
			Voucher Program 1,935 Units	Mod. Rehab Program 98 Units			
	HUD Authorized Units ==>	(a) = (b + c)	(b)	(c)	(e)	(f) = (a - e)	
<b>HOUSING ASSISTANCE PAYMENTS (HAP)</b>							
1	HAP Revenue from HUD	\$ 26,789,810	\$ 26,065,394	\$ 724,416	\$ 22,240,935	\$ 4,548,875	20%
2	HAP Expenses to Owners	\$ (29,380,218)	(28,655,802)	(724,416)	\$ (23,245,402)	\$ 6,134,816	-26%
	Estimated excess (shortfall) in HAP revenue	\$ (2,590,408)	\$ (2,590,408)	\$0	\$ (1,004,467)	\$ (1,585,941)	-158%
	Estimated Net Restricted Reserve balance, beginning of FY	\$ 3,413,961	\$ 3,413,961		\$ 4,418,428		
<b>OPERATING REVENUE</b>							
3	Administrative Fees	\$ 1,871,196	\$ 1,735,279	\$ 135,917	\$ 1,896,994	\$ (25,798)	-1%
3.i	Less: Administrative Fee Paid for managed outgoing ports	\$ (40,656)	(40,656)		\$ (41,236)	\$ 580	-1%
3.ii	Net Administrative Fee	\$ 1,830,540	1,694,623	135,917.20	1,855,758.00	(25,218)	
4	BHA Oversight Fee	\$ 5,305	5,305		\$ 5,150	\$ 155	100%
5	Miscellaneous Income	\$ 15,360	15,360		\$ 20,881	\$ (5,521)	-26%
	<b>Total Operating Revenue</b>	\$ 1,851,205	\$ 1,715,288	\$ 135,917	\$ 1,881,789	\$ (30,584)	-2%
	<b>TOTAL REVENUE</b>	\$ 28,641,015	\$ 27,780,682	\$ 860,333	\$ 24,122,724	\$ 4,518,291	19%
	<b>Available for Operations</b>	\$ 1,851,205	\$ 1,715,288	\$ 135,917	\$ 1,881,789	\$ (30,584)	-2%
<b>OPERATING EXPENSES</b>							
<b>ADMINISTRATION</b>							
6	Salaries	\$ 1,143,124	1,071,881	71,242	\$ 1,099,099	\$ 44,025	4%
6	Employee Benefits	\$ 574,126	536,774	37,352	\$ 561,709	\$ 12,417	2%
6	Sub-total salaries and employee benefits	1,717,249	1,608,656	108,594	\$ 1,660,808	\$ 56,441	3%
7.i	Fee - Legal Expense - Outside Counsel	\$ 36,000	34,200	1,800	\$ 46,198	\$ (10,198)	-22%
7.ii	Fee - Audit Fees	\$ 18,900	16,400	2,500	\$ 18,900	\$ -	0%
7.iii	Fee - Consultants - General Consultants	\$ 80,490	76,466	4,025	\$ 94,144	\$ (13,654)	-15%
7.iv	Fee - Inspection	\$ 82,015	77,948	4,067	\$ 72,531	\$ 9,484	13%
8.i	Office Rent	\$ 98,598	\$ 93,668	\$ 4,930	\$ 95,246	\$ 3,352	4%
8.ii	Travel/Transportation	\$ 6,230	5,919	312	\$ 6,231	\$ (1)	0%
8.ii	Staff Training	\$ 7,200	6,840	360	\$ 7,200	\$ -	0%
8.iv	Publications & Subscriptions	\$ 5,975	5,676	299	\$ 7,226	\$ (1,251)	-17%
8.v	Memberships & Dues	\$ 5,593	5,313	280	\$ 5,412	\$ 181	3%
8.vi	Telephone	\$ 10,560	10,032	528	\$ 9,753	\$ 807	8%
8.vii	Office Supplies	\$ 13,200	12,540	660	\$ 12,904	\$ 296	2%
8.viii	Postage	\$ 14,700	13,312	1,389	\$ 17,640	\$ (2,940)	-17%
8.ix	Printing & Reproduction	\$ 9,600	9,120	480	\$ 9,073	\$ 527	6%
8.x	Equipment maintenance	\$ 6,360	6,042	318	\$ 6,360	\$ -	0%
8.x	Equipment Lease	\$ 7,248	6,886	362	\$ 7,248	\$ -	0%
8.xi	Advertising	\$ 2,400	2,280	120	\$ 2,400	\$ -	0%
8.xii	Messenger/delivery service	\$ 3,840	3,648	192	\$ 1,270	\$ 2,570	202%
8.xiii	Software Maintenance	\$ 23,030	21,879	1,152	\$ 23,031	\$ (1)	0%
8.xiv	Other Sundry Items	\$ 12,600	11,970	630	\$ 13,596	\$ (996)	-7%
	<b>Total Administrative Expenses</b>	\$ 2,161,788	\$ 2,028,793	\$ 132,995	\$ 2,117,171	\$ 44,617	2%

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	DESCRIPTION  HUD Authorized Units ==>	Grand Total PROPOSED BUDGET FY2017  (a) = (b + c)	Section 8		PROJECTED ACTUAL FY2016 as of 03/31/2016  (e)	Increase (Decrease)  (f) = (a - e)	%
			Voucher Program 1,935 Units  (b)	Mod. Rehab Program 98 Units  (c)			
<b>9</b>	<b>ROUTINE MAINTENANCE</b>						
9	Facilities maintenance	\$ 5,824	5,533	291	\$ 8,524	\$ (2,700)	-32%
<b>9</b>	<b>Total Routine Maintenance</b>	<b>\$ 5,824</b>	<b>\$ 5,533</b>	<b>\$ 291</b>	<b>\$ 8,524</b>	<b>\$ (2,700)</b>	<b>-32%</b>
<b>10</b>	<b>GENERAL EXPENSES</b>						
10.i	Insurance	\$ 36,408	34,588	1,820	\$ 34,558	\$ 1,850	5%
10.ii	Other General Expenses	\$ 16,200	15,390	810	\$ 17,411	\$ (1,211)	-7%
<b>10</b>	<b>Total General Expenses</b>	<b>\$ 52,608</b>	<b>\$ 49,978</b>	<b>\$ 2,630</b>	<b>\$ 51,969</b>	<b>\$ 639</b>	<b>1%</b>
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 2,220,221</b>	<b>\$ 2,084,303</b>	<b>\$ 135,917</b>	<b>\$ 2,177,664</b>	<b>\$ 42,557</b>	<b>2%</b>
	<b>TOTAL EXPENSES</b>	<b>\$ 2,220,221</b>	<b>\$ 2,084,303</b>	<b>\$ 135,917</b>	<b>\$ 2,177,664</b>	<b>\$ 42,557</b>	<b>2%</b>
<b>11</b>	<b>OPERATING SURPLUS (DEFICIT)</b>	<b>\$ (369,016)</b>	<b>\$ (369,016)</b>	<b>\$ 0</b>	<b>\$ (295,875)</b>	<b>\$ 73,141</b>	<b>-25%</b>

ESTIMATED OPERATING RESERVE AS OF 07/01/2016

ESTIMATED OPERATING RESERVE BALANCE (SHORTFALL) AS OF 06/30/2017

USE OF NET PROCEEDS

	\$ 88,655	\$ 252,000
	\$ (369,016)	\$ 88,655
	\$ 369,016	\$ -
	\$ 88,655	\$ 252,000