



Berkeley Housing Authority

AGENDA

BOARD OF THE BERKELEY HOUSING AUTHORITY

SPECIAL MEETING

Thursday, November 17, 2011

**North Berkeley Senior Center
1901 Hearst Avenue/Classroom C (2nd Floor)
Berkeley, CA 94709**

6:00 p.m.

CAROLE NORRIS, CHAIR

VALERIE AGOSTINO

MARJORIE COX

ADOLPH MOODY

KATHARINE GALE

DOROTHY HUNT

RICHELIEU HEMPHILL

1. **Call to Order**

2. **Roll Call**

3. **Comments from the Public**

Public comments are limited to three minutes per speaker.

4. **Report from the Executive Director**

Executive Director will brief the Board on the status of activities of the Housing Authority in the areas of overall administration, rental assistance in the Section 8 Voucher, and Authority owned rental housing programs, and will inform the Board of potential significant actions/developments which may transpire prior to the next regular meeting.

5. **Consent Calendar**

A. Approval of Minutes: Regular Meeting October 13, 2011

B. Amending the Contract with EJP Praxis Consulting (LIPH Repositioning Project), extending the term through June 30, 2012, and increasing the budget authority by \$38,200, for a total of \$75,470 – Tia Ingram, Executive Director & Jesy Yturalde, Finance Manager

6. **New Business**

- A. Finance Report: Val Agostino, Chair, Finance Committee & Tia Ingram, Exec. Director
 - a. Status Report: Period Ending September 30, 2011
 - b. Status Report – Quadel Report
- B. Revising Record Retention Policy, adopting a revised Record Schedule – Tia Ingram, Executive Director
- C. Emergency Expenditures – Technology Upgrades – Tia Ingram, Executive Director
- D. Status Report: LIPH Repositioning Project – Tia Ingram, Executive Director
- E. 2012 Board Meeting Calendar – Tia Ingram, Executive Director

7. **Commissioners' Questions and Matters**

8. **Communications**

9. **Closed Session**

Purpose: Conference with legal counsel pursuant to Government Code Section 54956.9(a) regarding Williams vs. BHA, and Williams vs. City of Berkeley, Case No. RG11595598.

10. **Adjournment**

This agenda was posted on the doors of the Berkeley Housing Authority at 1901 Fairview Street, Berkeley, CA 94703; at North Berkeley Senior Center, 1901 Hearst Avenue, Berkeley, CA 94709; as well as the Berkeley Housing Authority website. The next Regular meeting of the Board is scheduled for Thursday, December 8, 2011 at 6:00 p.m. at the North Berkeley Senior Center.

