



Berkeley Housing Authority

AGENDA

Thursday, February 11, 2010

**North Berkeley Senior Center
1901 Hearst Avenue
Berkeley, CA 94709**

REGULAR MEETING OF THE BOARD OF THE BERKELEY HOUSING AUTHORITY

6:00 p.m.

**North Berkeley Senior Center
1901 Hearst Avenue
Berkeley, CA 94709**

CLOSED SESSION at the end of the Regular Meeting Agenda

**North Berkeley Senior Center
1901 Hearst Avenue
Berkeley, CA 94709**

CAROLE NORRIS, CHAIR

**VALERIE AGOSTINO
MARJORIE COX
GEORGE AUSTIN**

**KATHARINE GALE
DOROTHY HUNT
ADOLPH MOODY**

1. **Call to Order**
2. **Roll Call**
3. **Comments from the Public**
Public comments are limited to three minutes per speaker.
4. **Ceremonial Matters**
BHA "Standard" Certification under HUD's Section 8 Management Assessment Program for Fiscal Year (FY) 2008-09

5. **Consent Calendar**
 - A. Approval of Minutes: Regular Meeting, January 14, 2010
 - B. Consideration of a resolution revising Chapter 6 of the Administrative Plan, "Eligibility for Admission," to include an option to receive applications for the Section 8 Housing Choice Voucher Program via the Internet – Tia Ingram, Executive Director
 - C. Consideration of a resolution revising the following Sections of the Administrative Plan regarding Project Based Vouchers: Section 31.1 ("Introduction") and 31.11 ("Agreement to Enter Housing Assistance Payment Contract") to change the initial term for the Housing Assistance Payment (HAP) Contract for Section 8 Project Based assistance from 10 years to 15 years, consistent with Housing and Economic Recovery Act (HERA) – Tia Ingram, Executive Director
 - D. Consideration of a resolution adopting a schedule of charges for the production of records as required by the Public Records Act and the Brown Act – Tia Ingram, Executive Director
6. **Report from the Executive Director**

Executive Director will brief the Board on the status of activities of the Housing Authority in the areas of overall administration, rental assistance in the Section 8 Voucher, and Authority owned rental housing programs, and will inform the Board of potential significant actions/developments which may transpire prior to the next regular meeting.
7. **Report from the Chairperson**
 - A. Consideration of a procedure for conducting the annual performance appraisal for the Executive Director - Chairperson Norris
 - B. Consideration of a resolution delegating authority to the LIPH Feasibility Committee to appoint members to serve on the Planning/Advisory Committee – Chairperson Norris
 - C. Goals and principles to govern the repositioning of the 61 Federal and State financed large family rental units – Chairperson Norris & Tia Ingram, Executive Director
8. **Information**
 - A. Budget Report - Marjorie Cox, Chair, Finance Committee & Tia Ingram, Executive Director
 - B. Fiscal Year 2009-10 SEMAP Certification: Mid-year Update –Tia Ingram, Executive Director
 - C. Memorandum of Agreement with HUD: Status Update – Tia Ingram, Executive Director
9. **New Business**
 - A. **Section 8 Project Based Vouchers** – Rachel Gonzales-Levine, Management Analyst
 1. Consideration of separate resolutions:
 - a. Approving the allocation of a total of 39 Project Based Vouchers to the below listed existing projects, and authorizing the Executive Director to execute all appropriate Housing Assistance Payment Contracts and all other related documents:

- Shattuck Senior Homes: 5 One-bedroom units;
- Allston House: 4 Two-bedroom units;
- Hillegass Apartments: 4 studio units;
- Helios Corner: 19 One-bedroom units and 1 Two-bedroom unit;
- Albany Creekside Apartments: 2 One-bedroom units;
- Northern California Land Trust:
 - 1342 & 1348 Blake Street: 2 One-bedroom units;
 - 3011 Shattuck Avenue, #3: 1 One-bedroom unit; and,
 - 2425 California Street, #1: 1 One-bedroom unit.

2. Approving the allocation of a total of 92 Project Based Vouchers to the below listed new construction projects, and authorizing the Executive Director to execute Agreements to enter into Housing Assistance Payment Contracts and all other related documents:

- Ashby Arts: 72 One-bedroom units and 15 Two-bedroom units; and,
- Harmon Gardens: 5 studio units.

B. Resident Advisory Board

Consideration of a resolution (1) appointing a Resident Advisory Board for the 2010-2011 Annual Plan process, and (2) continuing the policy of providing a \$15 meeting stipend, for a maximum of \$30 per month- Tia Ingram, Executive Director

C. Housing Trust Fund

Consideration of a Resolution authorizing the Executive Director, working in concert with the LIPH Feasibility Committee of the Board of Commissioners to prepare and submit an application to the City of Berkeley under the 2010 Housing Trust Fund Notice of Funding Availability – Tia Ingram, Executive Director

10. Adjournment to Closed Session

Closed Session Pursuant to Government Code 54956.9 (b)-Conference with legal counsel- anticipated litigation: significant exposure to litigation.

Purpose: Pursuant to Government Code Section 54956.9 – Conference with Legal Counsel re existing litigation: Berkeley Housing Authority vs. Tequoia Nickson, Alameda County Superior Court No. RGO9458700, Berkeley Housing Authority v. Tequoia Nickson, Alameda County Superior Court No. BG09445568.

11. Adjournment

This agenda was posted on the doors of the Berkeley Housing Authority at 1901 Fairview Street, Berkeley, CA 94703 and at the North Berkeley Senior Center located at 1901 Hearst Avenue, Berkeley, CA 94709. The next Special meeting of the Board is scheduled for Friday, February 26, 2010.

Posted at BHA Office on Monday, February 8, 2010 at 2:54 p.m. by Celinda Aguilar-Vasquez
 Posted at BHA website Monday, February 8, 2010 at 3:22 p.m. by Celinda Aguilar-Vasquez
 Posted at North Berkeley Senior Center on Tuesday, February 9, 2010 by David Solis

