



Berkeley Housing Authority

**REGULAR MEETING OF THE  
BOARD OF THE BERKELEY HOUSING AUTHORITY**

**DRAFT MINUTES**

**Thursday, January 13, 2011**

**North Berkeley Senior Center**

**1901 Hearst Ave.**

**Berkeley, CA 94709**

**(Meeting held in Classroom A & B)**

**5:30 p.m. \***

**CAROLE NORRIS, CHAIR**

**VALERIE AGOSTINO**

**KATHARINE GALE**

**MARJORIE COX**

**DOROTHY HUNT**

**ADOLPH MOODY**

**RICHELIEU HEMPHILL**

**1. Call to Order**

The meeting was called to order at 5:35 p.m.

**2. Roll Call**

Board members present: Chairperson Norris, Commissioners Cox, Moody, Hunt, Hemphill; Commissioners Agostino and Gale absent with advance notice

**3. Comments from the Public**

Two members of the public spoke regarding S8 Project Based Vouchers.

**4. Study Session: Repositioning of Low Income Public Housing Units**

**A. Inventory Removal Application**

**B. Critical Next Steps**

- a. Affirmative Marketing Plan
- b. Process for Selecting Developer
- c. Relocation Plan
- d. Process for RHCP Units

e. Application for Section 8 Housing Choice Vouchers

Presentation made by Kathleen Sims, Project Manager and Tia Ingram, Executive Director.  
Copy of HUD approval (letter dated December 22, 2010) distributed.

**Board agreed to a second public comment period to receive comments from member of the public that arrived anticipating a 6:00 p.m. start for the Regular Meeting.**

- a. Residents from Strawberry Creek Lodge spoke regarding S8 Project Based Vouchers
- b. Rose Flippin, Public Housing resident spoke regarding ongoing problem with rodents
- c. Richard Barnard (SEIU 1021) and members of BHA staff spoke regarding concerns for long-term preservation of a Berkeley Housing Authority (memo submitted).

5. **Report from the Executive Director**

Executive Director briefed the Board on the status of activities of the Housing Authority in the areas of overall administration, rental assistance in the Section 8 Voucher, and Authority owned rental housing programs, and informed the Board of potential significant actions/developments which may transpire prior to the next regular meeting.

Report received.

6. **Consent Agenda**

No items

7. **Old Business**

A. Finance Report: Period Ending November 30, 2010  
Report presented by Finance Chairperson Cox.

B. Approval of a resolution revising the Executive Director's compensation  
Item tabled to end of Agenda, following Closed Session.

8. **New Business**

A. Approval of Minutes: regular Meeting November 10, 2010  
It was moved/seconded and approved (Cox/Hunt) to approve the minutes as presented.

B. Approving a resolution authorizing the Executive Director to execute a Side Letter Agreement with Local One and SEIU Local 1021 providing for 7 non-paid Voluntary Time Off (VTO) days in Fiscal Year 2010-11 and 12 VTO days in Fiscal Year 2011-12  
It was moved/seconded and approved (Cox/Hemphill) to authorize execution of agreements

C. Consideration of a resolution authorizing an amendment to the contract with EJP/Praxis, Planning Consultant for the Public Housing disposition project, extending the term through June 30, 2011  
It was moved/seconded and approved (Cox/Hunt) to amend the contract.

D. Consideration of a resolution authorizing a second amendment of the contract with Rosewood & Associates, (Kathleen Sims) increasing the contract authority by \$25,000, for a total not to exceed \$79,200, and extending the term through June 30, 2011  
It was moved/seconded and approved (Hemphill/Cox) to amend the contract

- E. Approving a resolution authorizing the Executive Director to submit an application to the U.S. Department of Housing and Urban Development for 57 new (replacement) Section 8 Housing Choice Vouchers in support of the repositioning project  
It was moved/seconded and approved (Hunt/Cox) to authorize application for **up to 60** replacement vouchers.

9. **Commissioners' Questions and Matters**

None

10. **Communications**

A. Communication from Stephen Wollmer regarding Project Based vouchers

11. **Adjournment**

The Regular meeting adjourned at 7:20 p.m. (Moody/Hemphill)

12. **Closed Session**

A. Executive Director Evaluation: 2010 Feedback/2011 Goals and Objectives

The Closed Session adjourned at 7:35 p.m.

**The Board reconvened at 7:35 to take up item 7.B.** It was moved/seconded approved (Moody/Hemphill) to authorize a 2.5% increase in salary for the Executive Director, effective July 4, 2010.

The meeting adjourned at 7:40 p.m. (Hunt/Moody)