



Berkeley Housing Authority

Item 6B

**REGULAR MEETING OF THE
BOARD OF THE BERKELEY HOUSING AUTHORITY**

DRAFT MINUTES

Thursday, April 14, 2011

**Ed Roberts Campus
Osher Rooms B & C
3075 Adeline Street
Berkeley, CA 94703**

6:00 p.m.

1. **Call to Order**
The meeting was called to order at 6:02 p.m.
2. **Roll Call**
Present: Chairperson Norris and Commissioners Cox, Moody, Gale, Hunt and Hemphill.
Commissioner Agostino was absent with notice.
3. **Comments from the Public**
Several members of the public representing Strawberry Creek Lodge were present; one resident and one member of the Board spoke.
4. **Report from the Executive Director**
Executive Director briefed the Board on the status of activities of the Housing Authority in the areas of overall administration, rental assistance in the Section 8 Voucher, and Authority owned rental housing programs, and informed the Board of potential significant actions/developments which may transpire prior to the next regular meeting.

Report received.
5. **Consent Agenda**
 - A. Approval of Minutes: Regular Meeting March 10, 2011.
 - B. Side Letter Agreement with City of Berkeley and Retiree Health Premium Assistance Plans and Trust Agreements for Berkeley Housing Authority employees; (1) Adopt a Resolution authorizing the Executive Director to execute a Side Letter of Agreement between the Berkeley Housing Authority Board and the City of Berkeley recognizing the City of Berkeley as an employer sponsor for Retiree Health Premium Plan for Berkeley Housing

Authority employees (2) Adopt a Resolution approving a Retiree Health Premium Assistance Plan for Employees represented by Service Employees International Union Local 1021 at BHA.

- C. Adopt a resolution revising the Conflict of Interest Policy to specify the filing office for required initial and annual "Form 700 Statement of Economic Interest" at the request of the Berkeley City Clerk

Item "5.B." (Side letter agreement/Retiree Health Premium Assistance Plans) was withdrawn by staff.

It was moved, seconded and approved (Hunt/Cox; Absent: Agostino) to approve item "5.A." (Minutes) and item "5.C." (Conflict of Interest Policy).

6. **Old Business**

- A. Finance Report: Period Ending February 28, 2011

Report received.

7. **New Business**

- A. Approve a resolution approving the 2011 Annual Plan, including (1) approval of the 2011 Capital Plan, and (2) adoption of the revised Administrative Plan and the revised Admissions and Continued Occupancy Policy.

Item was moved/seconded and approved (Cox/Hunt; Absent: Agostino).

- B. Approve a resolution adopting revised utility allowance schedules for the Section 8 Tenant Based and Project Based Programs effective June 1, 2011.

Item was moved/seconded and approved (Cox/Hemphill; Absent: Agostino).

- C. Status report on Request for Proposals: Section 8 Project Based Vouchers

Report was received. Eve Stewart, Affordable Housing Associates, extended an invitation to the Board to attend the April 25th hard hat tour of "Harmon Gardens" – a new construction project (serving youth emancipated from foster care) for which BHA awarded Section 8 Project Based Vouchers in the 2010 round.

8. **Commissioners' Questions and Matters**

9. **Communications**

10. **Adjournment**

The meeting adjourned at 6:50 p.m.