



Berkeley Housing Authority

BOARD OF THE BERKELEY HOUSING AUTHORITY

DRAFT MINUTES

Thursday, July 14, 2011

North Berkeley Senior Center
1901 Hearst Avenue
Berkeley, CA 94709

6:00 p.m.

CAROLE NORRIS, CHAIR

VALERIE AGOSTINO
MARJORIE COX
ADOLPH MOODY

KATHARINE GALE
DOROTHY HUNT
RICHELIEU HEMPHILL

1. **Call to Order**

The meeting was called to order at 6:10 p.m.

2. **Roll Call**

Recorded present: Vice Chair Cox; Board members Agostino, Moody, Hunt, Hemphill. Absent with prior notice: Chairperson Norris, Commissioner Gale

3. **Comments from the Public**

One Section 8 Program participant addressed the Board.

4. **Report from the Executive Director**

Executive Director briefed the Board on the status of activities of the Housing Authority in the areas of overall administration, rental assistance in the Section 8 Voucher, and Authority owned rental housing programs; read an email from Carol Krezman, Public Housing resident, commending the job performance of staff member, David Solis

5. **Consent Calendar**

A. Approval of Minutes: Regular Meeting June 28, 2011

- B. Approve a resolution revising the Write-Off Policy to establish a threshold for when Board action is required

No objections being heard, the consent calendar was adopted by unanimous consent.

6. **New Business**

- A. Approve a resolution establishing principles and process for assessing the future operation of the BHA

It was moved/seconded and approved (Agostino/Hunt), abstain Moody, absent Norris and Gale to approve the resolution

- B. Approve a resolution authorizing submission of the Management Operations Assessment System (MASS) certification for Fiscal Year ending June 30, 2011

It was moved/seconded and approved (Moody/Hunt), absent Norris and Gale, to approve the resolution.

- C. Approve a resolution authorizing submission of the Section Eight Management Assessment Program (SEMAP) certification for Fiscal Year ending June 30, 2011

It was moved/seconded and approved (Hunt/Agostino), absent Norris and Gale, to approve the resolution.

7. **Commissioners' Questions and Matters**

8. **Communications**

9. **Closed Session**

Pursuant to Government Code Section 54957, Public Employee Performance Evaluation: Review of Executive Director's Performance, Fiscal Year 2011 and Fiscal Year 2012 Performance Goals

It was moved/seconded and approved (Moody/Hemphill), absent Norris and Gale, to forward question of advancement of Executive Director compensation forwarded to the Finance Committee

10. **Adjournment**

Meeting adjourned at 7:30 p.m.

Aguilar-Vasquez, Celinda

From: Ingram, Tia
To: All BHA
Subject: Fw: kudos
Wednesday, July 13, 2011 11:30 AM

David - way to go! Excellent staff work.

----- Original Message -----

From: Carole Krezman <ckrezman@gmail.com>
To: Ingram, Tia
Cc: Solis, David
Sent: Wed Jul 13 10:41:37 2011
Subject: kudos

Ms. Ingram,

David Solis called me this morning to tie up some loose ends. I forgot to thank him. I often forget to thank him.

David makes Sojourner Truth Court a better neighborhood. He goes the extra mile to resolve problems and find the glitches in systems that are not working. He gets "feet on the street" to see what is really going on. He shares with residents ways they can make their dollars go farther by signing up for a variety of low income programs.

Recently, the city finished sidewalk and ADA ramp repairs on our street. This was an obvious safety problem with a murky jurisdiction that was deferred for years until David saw it. He associated a temporary repair and got the project in line for a permanent fix that is finally complete.

Most of what David does is not visible to me, but it is clear that he does so much more than supervise eligibility, rent and repairs. With David's encouragement, everybody seems to be stepping up, and I have to assume that your leadership makes this possible.

Thank you!

Carole Krezman
2725 Sojourner Truth Ct.