



Berkeley Housing Authority

DRAFT MINUTES

BOARD OF THE BERKELEY HOUSING AUTHORITY

April 12, 2018

North Berkeley Senior Center
1901 Hearst Avenue
Berkeley, CA 94709

6:00 pm

CAROLE NORRIS, CHAIR

DAMION MCNEIL, VICE CHAIR
MARVA CREMER
DANIEL ROSSI

VALERIE AGOSTINO
ADOLPH MOODY
CHRIS SCHILDT

1. **Call to Order**
The meeting was called to order at 6:04 p.m.
2. **Roll Call**
Present: Chairperson Norris, Vice-Chair McNeil, Commissioners Cremer, Moody and Rossi
Absent with notice: Commissioners Agostino and Schildt
3. **Comments from the Public** – Limited to 3 minutes per speaker
One member of the public was present but declined to talk during Public Comment.
4. **Approval of Minutes, March 8, 2018**
Moved and seconded by Commissioners Cremer and Rossi, the Minutes of the April 12, 2018 Board meeting was approved.
5. **Old Business**
None
6. **New Business**
 - A. Public Hearing & Adoption of 2018/19 Annual Plan/Administrative Plan
The floor was opened by Chairperson Norris for public hearing at 6:42 p.m. One member of the public present for public hearing. Moved and seconded by Commissioners Cremer and Moody, the public hearing was closed at 7:07 p.m. Moved and seconded by Commissioners Rossi and

Vice-chair McNeil, the 2018-2019 Annual/Administrative Plan for the Berkeley Housing Authority was adopted.

- B. Executive Director's Monthly Report – this report is intended to provide the Board of Commissioners with information pertaining to the general administration of the Housing Choice Voucher Program occurring since the last meeting. It will also provide important information on matters that may affect operations prior to the next scheduled meeting.

The Executive Director talked about (1) the projected 2018 Housing Assistance Payments Shortfall in the amount of \$1,962,144 and BHA's eligibility to apply for Set-Aside funds if we follow the required "reasonable cost-savings measures;" (2) preparation underway for a Fair Housing Training; (3) update on the 3X3 Committee Meeting held on April 9, 2018; (4) upcoming Voucher Management System (VMS) audit June 12-14, 2018; (5) the Executive Director's Dashboard; (6) the City of Berkeley's RFP for development at 1291 University Ave., and a potential a partnership with Resources for Community Development (RCD) in submitting a proposal to the Housing Advisory Commission (HAC); (7) follow-up on the 2017-2018 Statement of Economic Interests Form 700; (8) NAHRO Legislative Conference on April 21-25, 2018 wherein Commissioner Schildt will be representing BHA; and (9) staff resignation (Receptionist).

Cancellation of the May 10, 2018 Board Meeting. In lieu of a Regular Meeting, a Special meeting will be scheduled on either May 17 or May 19.

The Executive Director provided a copy of the Award Letter for 5 VASH vouchers to BHA.

- C. Finance Report – Actual vs Budget, February 28, 2018
Report received.

7. **Commissioners' Questions and Matters**

A. Board Retreat: Poll the Board for May 19 retreat and special meeting in lieu of the May 10th Regular Board Meeting.

B. Board Resignation: Commissioner Agostino tendered her resignation from the BHA Board and will remain available until the end of July 2018.

8. **Communications**

None.

The regular session of the BHA Board Meeting was closed at 7:21 p.m. to proceed to the Closed Session discussion.

9. **Closed Session**

A. Closed session pursuant to Government Code Section 54957 - Performance Evaluation of the Executive Director.

B. Closed session pursuant to Government Code Section 54956.9 – Conference with Legal Counsel re existing litigation: 1) Rock v. Berkeley Housing Authority and William Wilkins, Alameda County Superior Court No. RG17880595; and 2) Loadholt v. Berkeley Housing Authority and William Wilkins, Alameda County Superior Court No. RG17880489.

10. **Adjournment**

Meeting adjourned at 8:20 pm.