



Fair Campaign Practices Commission
Open Government Commission

DRAFT MINUTES

April 18, 2024

CONCURRENT SPECIAL MEETING OF THE FAIR CAMPAIGN PRACTICES COMMISSION AND THE OPEN GOVERNMENT COMMISSION

Civic Center
2180 Milvia Street
Berkeley, CA 94707
Cypress Room

Secretary: Samuel Harvey

Members Present: Patrick O'Donnell, Janis Ching, Kitt Saginor

Also Present: Samuel Harvey, Staff Secretary

1. **Call to Order**

Chair called the meeting to order at 6:34 p.m.

2. **Roll Call**

Roll call taken

3. **Public Comment**

No speakers.

4. **Approval of Minutes:**

a. March 21, 2024 FCPC-OGC Concurrent Special Meeting

a. Public comment: No speakers

b. Commission discussion and action

Motion to approve minutes (M/S/C: O'Donnell/Ching; Ayes: O'Donnell, Ching, Saginor; Noes: none; Abstain: none; Absent: Blome, Isselbacher.)

FCPC Agenda

5. **Reports**
 - a. **Report from Chair**
 - b. **Report from Staff**
6. **Report from negotiating subcommittee: Mike Chang for School Board 2022.**
 - a. Public comment: No speakers
 - b. Commission discussion

OGC Agenda

7. **Reports**
 - a. **Report from Chair**
 - b. **Report from Staff**
8. **Letter from Jim McGrath raising concerns regarding compliance with the Open Government Ordinance, Public Records Act and Brown Act.**
 - a. Public comment: No speakers
 - b. Commission discussion and action

Motion to create an ad hoc subcommittee consisting of Commissioners Ching and Saginor to draft letter to City Council, copying the City Manager, to recommend best practices for noticing items on meeting agendas. (M/S/C: Ching/O'Donnell; Ayes: O'Donnell, Ching, Saginor; Noes: none; Abstain: none; Absent: Blome, Isselbacher.)

Motion to ask staff to provide information regarding Public Records Act training provided to City staff in order to inform further discussion by the Commission. (M/S/C: Ching/O'Donnell; Ayes: O'Donnell, Ching, Saginor; Noes: none; Abstain: none; Absent: Blome, Isselbacher.)

Joint FCPC-OGC Agenda

9. **Communication to City Council regarding FCPC-OGC vacancies.**
 - a. Public comment: No speakers
 - b. Commission discussion and action

Motion to approve draft letter for submission to City Council. (M/S/C: O'Donnell/Ching; Ayes: O'Donnell, Ching, Saginor; Noes: none; Abstain: none; Absent: Blome, Isselbacher.)

10. **Inclusion of Land Acknowledgment in Commission meeting practices.**

- a. Public comment: No speakers
- b. Commission discussion

11. **Adjournment**

Motion to adjourn. (M/S/C: O'Donnell/Ching; Ayes: O'Donnell, Ching, Saginor; Noes: none; Abstain: none; Absent: Blome, Isselbacher.)

The meeting adjourned at 8:07 p.m.