



**Public Works
Engineering**

ENGINEERING PERMIT APPLICATION

Permit Requirements:

A dimensioned schematic site plan must be completed with this application.

Primary contact information must be complete and clearly stated on plans.

[Engineering PROW Permit Declarations Form #310](#) is required for permit issuance.

Incomplete applications will not be processed.

Permit Fees:

The Filing, Base Permit and Technology Fees are applied to each permit type.

Plan Check Fees and Inspection Fees are project specific and vary for each permit.

Guidelines

- [Pedestrian Access](#)
- [Concrete Standards](#)
- [Traffic Control](#)
- [Stormwater](#)
- [Permit Submittal Guide](#)

Permit Service Center

1947 Center St. 3rd floor
Berkeley, CA 94704
510-981-7500 TTY 6903

[PWPermits](#)
[@berkeleyca.gov](#)

Project Information

Permit #:

Address:

Permit Types (*Select all that apply):

Construction Parking

Temporary Right of Way

Scaffolding/fencing

Traffic Control Plan

Staging Materials

Dumpster/Trash

Concrete/flatwork

Sidewalk

Curb/Gutter

Driveway Approach

Sanitary Sewer

Storm Sewer

Miscellaneous

Discharge Permit (*Please complete supplementary form [#300B](#)*)

Description
of Work:

Start Date:

End Date:

Days of Week:

Hours of day:

Work is associated with a building permit on private property.

Yes No

Associate building permit number:

Contractor Information:

Name:

Phone:

Company:

Bus Lic #:

State Lic #:

Lic. Class:

Address:

City, Zip:

Email:

Applicant/Primary Contact Information:

Same as Contractor

Name:

Phone:

Address:

City, Zip:

Email:

Owner Information:

Same as Applicant

Name:

Phone:

Address:

City, Zip:

Email:

Qty	Fee Item	Fee	Code
Submittal and Plan Check Fees			
1	Filing Fee ^a	\$22	FP230
1	Technology Fee ^a	5%	FP100
	Plan Check Fee <i>Engineering</i>	\$190	F178
	Plan Check Fee <i>Traffic</i>	\$200	FF1690
	Plan Check Fee <i>Fire</i>	\$392	FP1000

Concrete Area and Curb			
1	Base Permit Fee ^a	\$127	FP420
	Curb Gutter Inspect. <i>per 10 lf</i>	\$28	FP150
	Flatwork Inspect. <i>per 100 sf</i>	\$28	FP140

Temporary Right-of-Way and Construction Parking			
	Base Permit Fee ^a <i>Parking</i>	\$34	FP160
	Base permit fee ^a <i>TROW</i>	\$127	FP420
	No Parking Signs	\$15	FP170
	Plan Check Fee	\$190	FP1000
	Metered Area: Daily	\$15.80	FP190
	Metered Area: Weekly	\$79	FP180
	Replacement Sign	\$5	FP171
	Debris Box/Dumpster	\$100	FP270
	TROW Inspection fee ^b	\$190	FP430
	TROW Monthly Fee ^b	\$221	FP250

Qty	Fee Item	Fee	Code
Sanitary and Storm Sewer			
1	Base Permit Fee ^a	\$127	FP420
	Sidewalk Inspection	\$190	FP440
	Trench/Roadway Inspection	\$190	FP130
	Excavation Inspection	\$190	FP200
	Construction Inspection	\$190	FP200
	Upper Lateral Trench Inspection	\$190	FP450
	Storm Drain Street Inspection	\$190	FP410
	Storm Drain Sidewalk Inspection	\$190	FP400

Miscellaneous / Other			
1	Base Permit Fee ^a	\$127	FP420
	TROW Inspection ^b	\$190	FP430
	Monthly Fee (months) ^b	\$221	FP250
	_____ Curb LF x _____ mo. ^c	\$7.50	FP 260
	Miscellaneous Inspection ^d	\$190	FP200
	Public Works Inspection ^d	\$190	FP200
	Electrical Inspection	\$153	FP210
	Refundable Deposit	\$1,376	FP110
	Discharge Volume in CCF ^e (Non-Res, Private Dev.)	\$8.01	FP620
	Discharge Volume in CCF ^e (Non-Res, Public Agency)	\$3.72	FP630

- a The Base Permit Fee is applied for each permit scope completed in this application.
- b Temporary Right of Way (TROW) inspection fee is assessed for the first month of right of way use. The monthly fee is assessed for second and subsequent months of right of way use.
- c Curb fees apply only to construction fencing in the right of way for commercial, R3, R4, and R5 zones.
- d Miscellaneous and Public Works inspection fees are project specific and dependent on inspection requirements for each permit.
- e CCF = Hundreds of cubic feet. Discharge Permit supplementary Form #300B, must be completed for any discharge volume included in the project scope for this permit.

Schematic Site Plan for Engineering Permit

Permit #:

Address:

Description
of Work:

Contractor Information

Name:

Phone #:

Address:

City, ST, Zip:

A large rectangular area filled with a light gray grid, intended for drawing the schematic site plan. The grid consists of small squares and covers most of the lower half of the page.

Associated Building Permit #: