

Recordation requested by:

When recorded mail to:

City of Berkeley Rent Stabilization Board
2125 Milvia Street
Berkeley, California 94704

CERTIFICATE AND MEMORANDUM

(Gov't. Code §7060.4(b); B.M.C. §13.77.050.A.4)

Assessor's Parcel #:

Property Address:

Property Owner:

CERTIFICATION OF INITIATION OF ACTION TO TERMINATE EXISTING TENANCIES

On _____, action was initiated, pursuant to Berkeley Municipal Code Chapter 13.77 and applicable state law, to terminate the existing tenancies in the residential accommodations on the above property by serving all tenants in the accommodations with a notice of termination of tenancy.

MEMORANDUM SUMMARIZING NOTICE OF INTENT TO WITHDRAW ACCOMMODATIONS FROM RENT

On _____, notice was given to the City of Berkeley of the intent to withdraw the residential rental accommodations on the above property from the residential rental housing market.

The notice lists the name of each tenant occupying a rental unit on the property and the current rent being collected for the use and occupancy of the unit.

I certify under penalty of perjury that the foregoing is true and correct.

Signature of Owner

Date

Print Name of Owner

Note: The signature must be notarized in order for the document to be recorded.