



MINUTES
SOLID WASTE MANAGEMENT COMMISSION
Monday, February 23, 2004
Solid Waste Management Center, 1201 Second Street

Public Works Department
Solid Waste Management Division

Chairperson Carrie Sprague called the meeting to order at 7:10 p.m.

1. Roll Call:

Commissioners Present: Susan Blachman, Howard Chong, Jay Miyazaki, Peter Schultze-Allen, Carrie Sprague

Commissioners Absent: None

Staff: Tania Levy

Members of the Public: Analie Barnett, Jeff Belchamber, Sara MacKusick, David Williamson

2. Comments from the Public: None

3. Announcements: Blachman announced that she is serving on the City's Ad Hoc Precautionary Principle Committee representing the Solid Waste Management Commission. Levy announced the California Resource Recovery Conference March 8-10 in Sacramento. Schultze-Allen announced the upcoming National Recycling Coalition conference in San Francisco in September 2004. Miyazaki announced that the budget subcommittee is attempting to meet with Darryl Moore.

4. Approval of the Minutes from the January 26, 2004 Meeting: Miyazaki corrected item 7a to add "Miyazaki and Sprague were appointed to the subcommittee." Chong corrected item 6c to add "Chong emphasized the need for a capital fund for refuse and recycling, separate from the general Public Works Department pool." M/S Chong/Schultze-Allen to approve the minutes of January 26, 2004 as amended; approved 5/0/0.

5. Approval of Agenda: M/S Chong/Schultze-Allen: In the interest of ending meeting on time, limit quarterly report statements to five minutes each followed by questions from the Commission, and limit election of officers and commission vacancies (6e and f) to 5 minutes each. Approved 5/0/0.

6. New Business:

a. **Quarterly Report from Community Conservation Centers (CCC)**

MacKusick (CCC Executive Director) distributed the quarterly report and described overall increased tons and continuing strong market revenues. She stated that CCC reports would focus more on program elements. CCC is trucking its own fibers and has begun processing material seven days per week. The increase in State redemption values, begun January 1, 2004, is expected to dramatically increase bottle and can recycling revenue for the City and Ecology Center. MacKusick invited Commissioners to schedule a site tour. CCC is in good financial shape and has capacity to increase tons processed. MacKusick stated that the graph

in the report showing average revenue per ton is incorrect and should be deleted.

b. Quarterly Report from Ecology Center

Williamson (Ecology Center Operations Manager) reported that the Ecology Center collected 100 tons more in December 2003 than in December 2002, and had three previously rare 50-ton days. They increased trucks servicing the “flatland” routes due to higher participation. Costs have increased for workers’ compensation and insurance, although safety performance has not changed. Chong requested that a map of Ecology Center’s route areas be included with the daily collection statistics.

c. Quarterly Report from Solid Waste Management Division

Levy presented the refuse collection and diversion statistics for the October – December 2003 quarter noting an increase in concrete and metal diversion, and that residential refuse collection was down 850 tons compared to Oct-Dec 2002. The Transfer station began diverting carpet padding in January.

Chong noted that the three reports with discussion took 50 minutes, meeting the Commission’s goal to streamline this agenda item.

d. Implementation of Work Plan Items

I(f) Information Tracking: Commissioners made the following suggestions: combine program reports; include statistics, program performance, progress narrative and known factors that influenced the changes; make reports semi-annual instead of quarterly; provide residential refuse generation per household by route day to accompany Ecology Center’s recycling statistics; CCC to continue providing statistics by recycled material; collect statistics that further the goals of 75% diversion and collection efficiency.

Levy confirmed that Council approved the contract with Environmental Science Associates. It was M/S Chong/Miyazaki to create an ad hoc committee with optional rotating membership to work with staff and the consultant to develop the solid waste management plan and identify elements of a report card for the SWM program. Approved 5/0/0. The first members are Chong and Miyazaki.

II(b) Service Quality: Levy described the statistics Customer Service staff currently track on customer satisfaction, including callbacks, requests for service changes, and complaints.

III(a) Quarterly Budget Review: Miyazaki requested that staff provide a budget report, to include FY 05 recommendations to the Director and status of establishing a separate capital program.

e. Election of Officers

Miyazaki nominated Chong for Chairperson. Chong nominated Miyazaki, who declined. M/S Miyazaki/Schultze-Allen to elect Chong as chairperson, approved 5/0/0. M/S Chong/Miyazaki to elect Schultze-Allen Vice Chairperson; approved 5/0/0.

f. Commission Vacancies

Miyazaki reported that three people have been suggested as potential commission members.

7. Old Business:

a. **Neighborhood Litter**

Commissioners share the Public Works Commission's (PWC) concern about storm drains clogged with litter, but noted that the photographs provided by PWC do not show setouts for the city's recycling programs, or that the recycling programs contribute to the problem. Commissioners requested staff assistance with Commission response.

M/S Chong/Schultze Allen to extend the meeting time for ten minutes. Approved 5/0/0

8. Staff Updates: Levy announced that the **Annual Cleanup** report will be on the Council's March 9, 2004 agenda and plans are proceeding. The **Plant Debris Project** has completed excavations and construction is on schedule. The Public Works Department won **APWA reaccreditation**, and all SWMD items are in full compliance. **Restaurant Waste Diversion** increased by 180 tons per quarter since October - December 2002, with an emphasis on large generators such as the Double Tree Hotel. Miyazaki requested that staff provide low-cost options for a citywide swap meet to address the reuse component of bulky pickup.

9. Future Agenda Items and Meeting Days: The next meeting is March 22, 2004. The agenda will include continued discussion of the budget, work program, litter, and citywide swap meet. New business includes meeting with solid waste plan consultants and scheduling a tour of CCC.

10. Adjourn: M/S Blachman/Schultz-Allen to adjourn at 9:15 p.m. Approved 5/0/0.