



**AGENDA**  
**SOLID WASTE MANAGEMENT COMMISSION**  
**Monday, February 23, 2004 - 7:00 P.M.**  
**Solid Waste Management Assembly Room**  
**1201 Second Street**

Solid Waste Management Division

This Meeting Place Is Wheelchair Accessible

1. Roll Call  
(5 minutes)
2. Comments from the Public  
(5 minutes)
3. Announcements  
(5 minutes)
4. Approval of the Meeting Minutes from January 26, 2004\*  
(5 Minutes)
5. Approval of Agenda  
(15 Minutes)
6. New Business  
a. Quarterly Report from Community Conservation Centers  
**Recycling Contractor Reports for 2nd Quarter of FY 2004**  
(15 Minutes)  
b. Quarterly Report from Ecology Center  
**Recycling Contractor Report for 2nd Quarter of FY 2004\***  
(15 Minutes)  
c. Quarterly Report from Solid Waste Management Division  
**Staff Report on Diversion and Disposal in 2nd Quarter of FY 2004\***  
(15 Minutes)  
d. Implementation of Work Plan Items  
**Staff Technical Reports to Commission – Discussion**  
I(f) Review, refine and improve the process for tracking information about waste materials entering and leaving the Transfer Station  
II(b) Establish and review quarterly reports on service quality and customer satisfaction  
III(a) Establish a quarterly budget implementation review process, focusing on the transfer station operations  
(10 Minutes)  
e. Election of Officers  
**Election of Chair and Vice-Chair**  
(15 Minutes)  
f. Commission Vacancies  
**Discussion of Efforts to Fill Vacancies**
7. Old Business  
a. Neighborhood Litter  
**Discussion of Litter Issues Related to Recycling Services\***  
(15 Minutes)
8. Staff updates (oral report): **Annual Cleanup, Plant Debris Project, APWA Reaccreditation, Restaurant Waste Diversion**  
(15 Minutes)
9. Future Agenda Items and Meeting Days  
(5 Minutes)
10. Adjourn  
(5 Minutes)

\*copies enclosed with packet delivery

\*\*copies to be delivered at meeting

**COMMUNICATION ACCESS INFORMATION**

To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for the meeting, call the City Clerk's Office at 981-6900 (voice) or 981-6903 (TDD); at least **FIVE (5) WORKING DAYS NOTICE PRIOR TO THE MEETING** will insure availability. If you plan to attend the meeting and wish to use an Assistive Listening Device for the hearing impaired, you need to reserve the device by calling the City Clerk's Office one (1) working day prior to the meeting.

*Please refrain from wearing scented products to public meetings*