



Public Works Commission

**Special Meeting of the
PUBLIC WORKS COMMISSION
Minutes**

Saturday, December 2, 2006

Corporation Yard Assembly Room, 1326 Allston Way

CALL TO ORDER: 9:30 a.m.

Present: Commissioners Alward, Francis, Holland, Nelson, Prevo, Shumer, St. John, Wolfe

Absent: Commissioner Jackson

PUBLIC COMMENT: None

REVIEW AND DISCUSSION OF HISTORY: Commissioner Nelson presented a summary of the history of the City of Berkeley, the origins of boards and commissions in general, and the Public Works Commission in particular.

DISCUSSION OF THE COMMISSION'S ROLE IN THE CITY AND GOVERNMENT, INCLUDING MISSION, PURPOSE, GOALS, PROBLEMS, CHALLENGES, PROCESS, PROCEDURE: Commissioner Holland, with the assistance of Claudia Viera, Facilitator, led a general discussion of all of these topics.

CONSIDERATION OF POSSIBLE NEXT STEPS: Commissioner Francis will prepare notes to document the discussion and conclusions of this retreat. These will be circulated to Commissioners in order to receive comments and suggested edits at the January 4, 2007 regular meeting. At this meeting, the Commission will decide which, if any, procedural improvements are appropriate and begin the preparation of a Work Plan for one or more years.

ADJOURNMENT: 12:00 p.m.

ACCOMMODATIONS PROVIDED UPON REQUEST

To request meeting materials in large print, Braille, or on cassette, or to request a sign language interpreter, assistive listening device, real-time captioning or other accommodation for the meeting, call 981-6406 (voice) or 981-6903 (TDD) as soon as possible. Providing at least five (working) days' notice will help to ensure availability at the meeting.