



Public Works Commission

Regular Meeting
PUBLIC WORKS COMMISSION
Minutes

Thursday, June 5, 2003 at 7:00 p.m.
North Berkeley Senior Center, 1901 Hearst Avenue

CALL TO ORDER: 7:03 p.m.

Present: Commissioners Broderick, Campbell, Dacey, Holland, Perry, Piercy, Shumer, St. John

Absent: None

Vacant: Councilmember Shirek's appointment

PUBLIC COMMENT: None

ANNOUNCEMENTS:

Commissioner Campbell pointed out that San Francisco and San Mateo counties are proposing a \$4.00 DMV surcharge which would be used half for storm drainage improvements and half for street paving. Staff was requested to follow these actions in the state legislature.

Commissioner St. John gave a reminder that the next regular Commission meeting is on July 10, not July 3, 2003.

APPROVAL OF MINUTES:

Regular Meeting of April 3, 2003: Corrections are as follow:

Action Item 2. Commission Binder, 1st sentence: change "Sections should..." to "Sections might...", and change "and should also include..." to "and could also include..."; 2nd sentence: change "It should include..." to "It could include..."; last sentence: add at beginning

ACCOMMODATIONS PROVIDED UPON REQUEST

To request meeting materials in large print, Braille, or on cassette, or to request a sign language interpreter, assistive listening device, real-time captioning or other accommodation for the meeting, call 981-6406 (voice) or 981-6903 (TDD) as soon as possible. Providing at least five (working) days' notice will help to ensure availability at the meeting.

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“Each Commissioner would have his/her own copy, and back-up material might...”

Information Item 2: Delete last two sentences.

The minutes were adopted as amended (MSC Piercy/Dacey).

Special Meeting of May 2, 2003: The minutes were adopted as submitted (MSC Piercy/Dacey).

ACTION ITEMS

1. Continuation of Workplan Discussion: The attached summary from the “Retreat” Special Meeting was reviewed. Special attention was given to “Items not discussed” and “Other things to be aware of.” Subcommittee assignments were made for each item as follows:

Right-of-Way Subcommittee

3. Standardized street light policy
6. Street maintenance program
 - a. Maintenance standards
 - b. Oversight of utility cuts in streets
11. Parking meters
13. R.O.W. encroachments
15. Pavement Management System/5-Year Plan
16. Proposed use of street program monies for traffic calming efforts

Utilities Subcommittee

2. Future Rule 20A policy
4. Sanitary sewer system recommendations
 - a. Private laterals
 - b. Non-conforming sewer connections
5. Storm drain system analysis and recommendations
 - a. Storm water treatments
 - b. Upstream and downstream impervious surfaces (incentives)
 - c. Instability of creeks and culverts
 - d. Need for increased funding (fee increase, outside sources such as transportation funding, grants, apply current rules to existing parcels, etc)

Ad Hoc Subcommittee

1. Street cleaning policy recommendation
 - a. “Street cleaning” is a more accurate description than “street sweeping”
 - b. Includes RSSP recommendations (such as crediting parking fines dollars to this function vs. the General Fund)

Full Commission

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7. GIS Performance Measurement
8. Fee exemptions by institutions for City infrastructure (upon receipt of report from Mayor's Task Force)
10. Publicizing Public Works Customer Service #
12. Follow-up on implementation of Council approved PWC recommendations
 - a. Sewer study
 - b. Development of maintenance costs on new projects

Eliminate

9. Pursuing all grant opportunities
14. Incentive vs. punitive approach to encourage desired citizen behavior

2. Approval of Codornices Creek Permit (Utilities Subcommittee): The subcommittee reported that it had fully reviewed the application and that the project was a positive enhancement to the creek. The written recommendation from the Utility Committee was approved (MSC Shumer/Dacey).

3. PWC input to Planning Commission concerning the proposed Gateway Arch: Commissioner Perry mentioned that there was additional documentation regarding a survey of other cities on this issue that was not included in the packet. Nevertheless, the draft statement was adopted (MSC Campbell/Perry).

INFORMATION ITEMS

1. PWC Review of the City's *Alternative Energy Resources Portfolios* report: Neal de Snoo, Berkeley Energy Office, distributed an addendum to the portfolio and provided answers to Commissioners' questions. He acknowledged that Plans 2 and 3 were both more extensive than Plan 1 and that the implementation would be incremental. He further acknowledged that the portfolio has a utility emphasis and does not include transportation issues. Regarding concerns that projected returns might be overstated, he acknowledged that there is a lag in payback due to cash flow considerations. Finally, the plans include only "technical" and not "behavioral" aspects. Implementation will not require much new staffing, where it will be phased in and contracted out as necessary. Commission recommendations will be placed as an Action Item on the next agenda.

2. PWC Review of proposed Amendments to the Commissioners' Manual to ensure civil conduct at meetings: It was noted that the City Manager has requested Commission recommendations by August 8, 2003. The response has been referred to Commissioners St. John, Holland, and Shumer to prepare an action item for the next Commission meeting.

It was further agreed to consider action at the next meeting to establish an "Executive Committee," consisting of the chairs of the Commission and of its two standing Subcommittees, and to define its mission regarding recommending future Commission agenda items.

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SUBCOMMITTEE REPORTS

1. Right-of-Way (Holland): At its last meeting, the Subcommittee discussed with staff the status of the Pavement Management System, traffic-calming pavement treatments, and budget cuts affecting capital programs.

2. Utilities (Shumer): The subcommittee has been discussing street light funding shortages on Rule 20A undergrounding districts, and is starting up the next phase of the private sewer lateral program.

3. Ad Hoc: Storm Water & Street Sweeping (Shumer): The report to Council is still scheduled for a meeting in September 2003.

ITEMS FOR FUTURE AGENDAS

1. Storm Water System Series Part 4: Analysis of initial Storm Water System Treatment Devices & Budget and Funding Issues (Jensen - July)
2. Recommendation on Street Cleaning Program (Shumer - September)
3. City of Berkeley Plan for future Rule 20A Undergrounding Funds
4. Simplified PW Budget diagrams (St. John & Egeberg)
5. Naming Policy Status (Perry & Shumer)
6. Commissioner Binder (Broderick & Perry)

ADJOURNMENT: 9:09 p.m.