



Public Works Commission

**REGULAR MEETING
PUBLIC WORKS COMMISSION
Thursday, April 5, 2001, 7:00 p.m.
North Berkeley Senior Center, 1901 Hearst St.**

MINUTES

Roll Call: 7:00 p.m.

Present: Commissioners Piercy, Perry, St. John, Alward, Holland, Shumer, Broderick

Absent: Commissioner Gartner

Staff Present: Jeffrey Egeberg (Secretary)

Comments from the Public:

Tom Kelly, 1809 San Ramon, spoke on the topic of sewer laterals leaking into creeks, and read from a paper written by Susan Schwartz. He noted that Ms Schwartz has drafted an ordinance for Berkeley's use. Chair Piercy noted that the Capital Subcommittee has also been deeply involved with this topic, including working with Ms Schwartz, and that a discussion will be included in the Commission's presentation to the Council on May 15, 2001.

Richard Thomasson, Transportation Commissioner, indicated that he was attending tonight's meeting to hear the discussion on spending funds authorized by AB 2928 (Torlakson).

Announcements:

The Commission will be making a joint Council presentation with the Budget Review Commission on May 15, 2001. The general topic will be the Sewer Fund Program and will include level of expenditures, loans made from the Fund, and the impacts of beginning a program for private sewer laterals.

Actions and Discussion: *All actions are unanimous unless otherwise indicated.*

Approval of Minutes: It was MSC (Perry/St John) that the minutes of March 1, 2001 be approved as submitted.

Action Items:

1. **Infiltration/Inflow from Private Laterals:** There was a motion (Perry/St John) to approve the statement as submitted. There was subsequent discussion on the merits and ordering of suggested compliance methods, or whether specific solutions should be included at all.

A substitute motion was adopted (MSC Perry/Shumer) to rework the statement and bring it

back to the next meeting.

2. Annual Update to the Street Repair Program: The program was approved (MSC Perry/Alward) with one change: change “first” to “high” priority for bicycles in the text at the bottom of the first page. Additionally, the following improvements were recommended for future submittals: (1) delete “Effect. Rating” column, (2) add a section explaining all notations and terms, (3) use charts and graphic to more effectively display data.
3. Commission Subcommittee Restructuring: Chair Piercy stated that the Commission voted to defer this to an upcoming retreat at its last meeting, and therefore it should not be on the agenda tonight. It was MSC (St John/Shumer – Perry/Broderick opposed) to reconsider this issue tonight. A new motion was presented (Perry/Broderick) to hold a special meeting (retreat) with a facilitator in the near future. A substitute motion was passed (MSC Shumer/Holland) to add that the retreat should be held before the next regular Commission meeting. Commissioner Perry will schedule Jay Miyazaki to serve as facilitator.
4. Review of Draft General Plan: This item was deferred until the next meeting.
5. Scheduling Special Meeting on Proposed Budget: It was MSC (Perry/St John) to have an information meeting on either April 17 or 18, 2001, depending on scheduling Darryl Moore.
6. City Manager’s Possible Departmental Reorganization: Based on the City Manager’s conflict and offer to attend the next Commission meeting, this item is deferred to the next meeting.

Information Items:

1. Status of Joint Meeting with Transportation Commission: The chairs of the two Commissions have not yet completed the arrangements but hope to in the next few days.
2. Status of Presentation to Council on May 15, 2001: Members of the two Commissions will meet soon to lay out the organization of the presentation.
3. AB 2928 Funds: Staff indicated that the check for almost \$800,000 arrived almost before being informed of the program. This amount is for Year 2001, and there will be about \$237,000 in each of two succeeding fiscal years. Staff indicated difficulties with identifying projects that can be expended by June 30, 2001, per the City Manager’s request. Three traffic signals, from the priority accident list, were identified as possible candidates, but staff later learned that signals alone do not qualify under the program. Recognizing that the legislation itself does not contain this deadline, the Commission requested that an Action Item be placed on its next regular or special meeting to recommend that the City Manager eliminate this deadline constraint.
4. Records Retention: Commissioner Broderick would like to hold over her request until the next meeting.
5. Agenda Formation: Commissioner Broderick requested to learn how items are placed on a Commission agenda. Chair Piercy explained that she just needs to contact either the Chair or the Secretary. Commissioner Holland requested that the topic titles be more longer and descriptive: to indicate more precisely what action is requested. Other suggestions were to develop Commission files on certain key topics so that Commissioners could do research before

considering an action.

Subcommittee Reports:

Public Works Commission Minutes
April 5, 2001

1. **Capital Improvement:** Reports on Street Repair and Sewer Programs were given earlier in the agenda.
2. **Streetsweeping:** No report.
3. **Utility Undergrounding:** The Subcommittee and Task Force have been waiting for data on upcoming districts in Piedmont and Tiburon. The Engineer's Report for Tiburon (Stewart Drive) has just been completed and received. The figures of \$15,790 (public portion) and \$3,000-\$4,000 (private connection) per house were derived. It was noted that this district is on an equal assessment basis (no pro-ration).

Items for Future Agenda: As noted above.

Adjournment: Meeting adjourned at 10:00 p.m.