CITY OF BERKELEY
PERSONNEL BOARD MINUTES
June 4, 2001

Present: Henry Silver, Chair
Jane Barrett
Lenore Doran
Evelyn Giardina
Johnnie Porter
Charles Robinson
Robert Smith

Staff: Nicki Spillane, Deputy Director of Human Resources
Rob Kraus, Senior Human Resources Analyst

I. Call to Order
7:03 p.m.

II. Approval of Minutes of May 7, 2001

Charles Robinson motioned to approve the minutes of May 7, 2001; Lenore Duran and Robert Smith seconded the motion. Vote: Yes: Jane Barrett, Lenore Doran, Evelyn Giardina, Johnnie Porter, Charles Robinson, Henry Silver, Robert Smith; No: None; Abstain: None. Absent: Isaiah Roter. Motion carried.

III. Public Comments
None.

Henry Silver, Chair, re-ordered the agenda to accommodate the availability of department representatives.

IV. Recommendation to Establish Senior Auditor Classification and Salary Range and Modify the Qualifications for Audit Manager

Nicki Spillane, Deputy Director of Human Resources, presented the item, and Ann Marie Hogan, City Auditor, provided additional information and answered questions from the Board. Johnnie Porter motioned to approve the recommendation; Lenore Doran seconded the motion. Vote: Yes: Jane Barrett, Lenore Doran, Johnnie Porter, Charles Robinson, Henry Silver, Robert Smith; No: None; Abstain: Evelyn Giardina; Absent: Isaiah Roter. Motion carried.
VII. Recommendation for Salary Increase for Psychiatrist and Supervisory Psychiatrist Classifications

Rob Kraus, Senior Human Resources Analyst, presented the item to the Board, and Harvey Tureck, Manager of Mental Health Services, provided additional information and answered questions from the Board. Jane Barrett motioned to approve the recommendation; Evelyn Giardina seconded the motion. Vote: Yes: Jane Barrett, Lenore Doran, Evelyn Giardina, Johnnie Porter, Charles Robinson, Henry Silver; No: None; Abstain: Robert Smith; Absent: Isaiah Roter. Motion carried.

VI. Recommendation to Establish Senior Animal Control Officer Classification and Salary Range

Nicki Spillane presented the item to the Board, and Jim Hynes, Assistant to the City Manager, provided additional information and answered questions from the Board. Charles Robinson motioned to approve the recommendation; Lenore Doran seconded the motion. Vote: Yes: Jane Barrett, Lenore Doran, Evelyn Giardina, Johnnie Porter, Charles Robinson, Henry Silver, Robert Smith; No: None; Abstain: None; Absent: Isaiah Roter. Motion carried.

VIII. Recommendation to Establish New Classification Titles and to Increase the Salary Ranges for the Unit Z3 Classifications

Nicki Spillane and Rob Kraus presented the item and answered questions from the Board. Charles Robinson motioned to approve the recommendation; Johnnie Porter seconded the motion. Vote: Yes: Jane Barrett, Lenore Doran, Evelyn Giardina, Johnnie Porter, Charles Robinson, Henry Silver, Robert Smith; No: None; Abstain: None; Absent: Isaiah Roter. Motion carried.

IX. Recommendation to Allow the City Manager to Authorize an Accelerated Vacation Accrual Rate for New Hires

Nicki Spillane presented the item and answered questions from the Board. Johnnie Porter motioned to approve the recommendation; Evelyn Giardina seconded the motion. Vote: Yes: Jane Barrett, Lenore Doran, Evelyn Giardina, Johnnie Porter, Charles Robinson, Henry Silver, Robert Smith; No: None; Abstain: None; Absent: Isaiah Roter. Motion carried.
V. Recommendation to Establish Deputy Director of Health and Human Services Classification and Salary Range

Nicki Spillane presented the item to the Board, and Fred Medrano, Director of Health and Human Services, provided additional information and answered questions from the Board. Johnnie Porter motioned to approve the recommendation; Jane Barrett seconded the motion. Vote: Yes: Jane Barrett, Lenore Doran, Evelyn Giardina Johnnie Porter, Charles Robinson, Henry Silver; Robert Smith; No: None; Abstain: None; Absent: Isaiah Roter. Motion carried.

X. Report on Language Modifications for Office Support Classifications Discussed by Personnel Board at May 7, 2001 Meeting - Information Only

Nicki Spillane explained the modifications made to the Office Support classifications, in response to the concern raised by members of the Personnel Board at the May 7, 2001 meeting. The modifications were discussed and approved by Local 790.

XI. Temporary Employees Report

The Board discussed the Temporary Employees Report to seek clarification of the status of employees whose names appear on the report.

XII. New Agenda Items

No new agenda items were added. The Personnel Board members unanimously requested that staff extend their sympathy and condolences to Mary Bogen over the death of her mother-in-law.

XIII. Adjournment

9:05 p.m.