



Office of the City Manager

CONSENT CALENDAR
September 14, 2021

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Mark Numainville, City Clerk
 Subject: Establish 2022 City Council Meeting Schedule

RECOMMENDATION

Adopt a Resolution establishing the City Council regular meeting schedule for 2022, with starting times of 6:00 p.m.

FISCAL IMPACTS OF RECOMMENDATION

None.

BACKGROUND

Pursuant to the Open Government Ordinance, the Council must adopt an annual regular meeting schedule with at least 24 regular meetings. The schedule generally consists of either two or three meetings per month and provides for Spring, Summer and Winter recess periods. Meetings have not been scheduled on City holidays, Election Day or days of major religious observance.

Seven City Council Worksessions will be scheduled for 2022. This number is slightly lower than previous years, but due to holidays, Election Day, and the need for two meetings in December to meet the 24-meeting requirement, only seven available Worksession dates are scheduled. The Worksession dates are scheduled for the following dates.

- February 15, 2022
- March 15, 2022
- April 19, 2022
- May 24, 2022
- June 21, 2022
- July 19, 2022
- October 18, 2022

The Mayor or a majority of the Council may call special meetings as needed. The Council may also amend the regular meeting schedule when necessary.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects or opportunities, or any climate impacts associated with the subject of this report.

CONTACT PERSON

Mark Numainville, City Clerk, (510) 981-6900

Attachments:

1: Resolution

Exhibit A: 2022 Council Calendar

RESOLUTION NO. ##,###-N.S.

ADOPTING THE CITY COUNCIL 2022 REGULAR MEETING SCHEDULE

WHEREAS, pursuant to the Open Government Ordinance, the Council must adopt an annual meeting schedule with at least 24 regular meetings; and

WHEREAS, the proposed schedule (Exhibit A) provides for regular meetings to occur with starting times of 6:00 p.m. on specified Tuesdays of each month with exceptions provided for recess periods or when a meeting would fall on a City, religious or cultural holiday or Election Day; and

WHEREAS, the Council desires to establish as part of their schedule a Winter, Spring and Summer recess period for 2022; and

WHEREAS, the Mayor or a majority of the Council may call special meetings or revise the regular meeting schedule when necessary.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council adopts the 2022 regular meeting schedule on specified Tuesdays at 6:00 p.m. as indicated:

Winter Recess – December 15, 2021 – January 17, 2022
January 18 and January 25, 2022
February 8 and February 22, 2022
March 8 and March 22, 2022
Spring Recess – March 23 – April 11, 2022
April 12 and April 26, 2022
May 10, May 17, and May 31, 2022
June 14 and June 28, 2022
July 12 and July 26, 2022
Summer Recess – July 27 – September 12, 2022
September 13 and September 20, 2022
October 11 and October 25, 2022
November 1, November 15, and November 29, 2022
December 6 and December 13, 2022
Winter Recess – December 14, 2022 – January 16, 2023

Exhibit A: 2022 Council Calendar

City Clerk Department 2022 Council Calendar

(Subject to change. For the latest information, please contact the City Clerk Department, 510-981-6900.)

Date	Time
January	
Winter Recess (Dec. 15, 2021 – Jan. 17, 2022)	
Jan 18	6:00 p.m.
Jan 25	6:00 p.m.
February	
Feb 8	6:00 p.m.
Feb 22	6:00 p.m.
March	
Mar 8	6:00 p.m.
Mar 22	6:00 p.m.
April	
Spring Recess (March 23 – April 11, 2022)	
April 12	6:00 p.m.
April 26	6:00 p.m.
May	
May 10	6:00 p.m.
May 17	6:00 p.m.
May 31	6:00 p.m.
June	
June 14	6:00 p.m.
June 28	6:00 p.m.
July	
July 12	6:00 p.m.
July 26	6:00 p.m.
Summer Recess (July 27 – Sept. 12, 2022)	
September	
Sept 13	6:00 p.m.
Sept 20	6:00 p.m.
October	
Oct 11	6:00 p.m.
Oct 25	6:00 p.m.
November	
Nov 1	6:00 p.m.
Nov 15	
Nov 29	6:00 p.m.
December	
Dec 6	6:00 p.m.
Dec 13	6:00 p.m.
Winter Recess (Dec. 14, 2022 – Jan. 16, 2023)	