



Office of the City Manager

ACTION CALENDAR  
September 15, 2020  
(Continued from July 28, 2020)

To: Honorable Mayor and Members of the City Council  
 From: Dee Williams-Ridley, City Manager  
 Submitted by: Liam Garland, Director, Department of Public Works  
 Subject: Contract 9274A Amendment: Ascentis Corporation 9274A for Biometric Time Card Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 9730A with Ascentis Corporation for biometric time card services to extend the contract term by one year to June 30, 2022, and increase the contract amount by \$25,000 for a total contract amount not to exceed \$75,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding is available in the Fund 127 State Transportation Tax, Fund 130 Measure B Local Streets and Roads, Fund 601 Zero Waste, Fund 611 Sanitary Sewer, Fund 672 Equipment Maintenance, Fund 673 Building Maintenance, Fund 616 Clean Storm Water, Fund 631 Parking Meter Fund FY 2021 budget. FY 2022 funding is subject to appropriation.

CURRENT SITUATION AND ITS EFFECTS

The authorized spending limit for Contract No. 9274A has almost been reached. Failure to obtain Council approval for the recommended action will interrupt the ongoing provision of biometric time card services at the City's Corporation Yard and Solid Waste Management and Transfer Station (Transfer Station).

BACKGROUND

Biometric time card services have been provided by Ascentis Corporation since 2013. City staff will need to continue to utilize these services until the City's new Tyler Munis - Executime payroll accounting system has been fully implemented.

ENVIRONMENTAL SUSTAINABILITY

None.

RATIONALE FOR RECOMMENDATION

In order to ensure the uninterrupted provision of bio metric time card services at the City's Corporation Yard and Transfer Station, staff recommends that Council authorize execution of an amendment to Contract No. 9274A with Ascentis Corporation to increase the contract amount.

ALTERNATIVE ACTIONS CONSIDERED

None, continuation of biometric time card services are necessary until the City's new Executime payroll account system has been fully implemented.

CONTACT PERSON

Greg Ellington, Superintendent, (510) 981-6459

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 9274A AMENDMENT - ASCENTIS CORPORATION FOR BIOMETRIC TIME CARD SERVICES AT CITY'S CORPORATION YARD AND TRANSFER STATION

WHEREAS, Ascentis Corporation has provided biometric time card services since 2013; and

WHEREAS, biometric time card services are needed until the City's Executive payroll accounting system has been fully implemented; and

WHEREAS, funding is available in Fund 127 State Transportation Tax, Fund 130 Measure B Local Streets and Roads, Fund 601 Zero Waste, Fund 611 Sanitary Sewer, Fund 672 Equipment Maintenance, Fund 673 Building Maintenance, Fund 616 Clean Storm Water, Fund 631 Parking Meter Fund FY 2021 budget. FY 2022 funding is subject to appropriation.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 9274A with Ascentis Corporation for biometric time card services at the City's Corporation Yard and Transfer Station, extending the contract term by one year to June 30, 2022, and increasing the contract amount by \$25,000 for a total contract amount not to exceed \$75,000. A record signature copy of said contract amendment to be on file in the Office of the City Clerk.

