



Department of Finance

CONSENT CALENDAR
October 29, 2019

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Henry Oyekanmi, Director, Finance Department
 Subject: Contract No. 103580-1 (9821) Amendment: First Alarm Security & Patrol, Inc., dba First Security Services for Citywide Security Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to increase the not-to-exceed value of Contract No. 103580-1 (9821) by \$300,000, from \$2,784,798 to \$3,084,798 to fund continued services through the contract expiration date of February 29, 2020. The \$300,000 additional spending authority provides the City with the necessary funding to finalize the on-going RFP #19-11316-C (Re-issued) for Citywide Unarmed Security Guard Services.

FISCAL IMPACTS OF RECOMMENDATION

On November 18, 2014 Council authorized the City Manager to execute a 2.5-year term citywide contract #9821 and any amendments with First Alarm Security & Patrol, Inc., dba First Security Services (First Security) to provide security guard services at various City locations and facilities. The initial contract valued at \$1,297,110 included an option to extend the duration period, of which the parties mutually agreed to execute two extensions through to June 30, 2019 with a value of \$2,334,798.

Subsequently, on June 20, 2019 the contract was extended by authority of the City Manager to October 31, 2019; and further extended to February 29, 2020 on October 1, 2019. These contract extensions accommodated the issuance and evaluation of RFP #19-11316-C (Re-issued) – Citywide Unarmed Security Guard Services, which is currently on going.

The security services contract is in use at various City locations, including:

- 1947 Center Street
- 2180 Milvia Street
- Berkeley Harbor Marina
- Corporation Yard
- Zero Waste Management Center
- HHCS Mental Health Facilities

The funds for the contract are available in each individual department's budget on an annual basis. The contract's amendments have been entered into the City's contract management database and assigned ERMA Contract No. 103580-1.

The security services contract is utilized on an as-needed basis to provide services at locations serving the homeless. The Berkeley Public Library receives services from First Security under a separate contract.

CURRENT SITUATION AND ITS EFFECTS

Request for Proposal (RFP) #14-10839-C was released in March 2014 containing scopes of work with the intent of entering into two (2) separate contracts – one for City locations, and one for the Berkeley Public Library (BPL). Neither the City, nor the BPL, have available trained staff to provide security guard services. Services provided under the City's contract are managed by the recipient departments, namely Public Works/Facilities; Health, Housing and Community Services; and Parks, Recreation & Waterfront/Berkeley Marina. Resolution No. 66-839-N.S. authorized the City Manager to execute Contract No. 9821 (converted to ERMA Contract No. 103580-1) with First Security for an initial 2.5-year period with a provision to extend by written notice from the City Manager or his/her designee.

The existing contract is set to expire on February 29, 2020 and was last extended to allow for the issuance and evaluation of RFP #19-11316-C (Re-issued) – Citywide Unarmed Security Guard Services, of which six responses were received. To accommodate the contract's most recent time extension, before a new contract is effected, additional spending authority in the amount of \$300,000 is needed to cover anticipated expenditures.

BACKGROUND

The City has contracted with various security service companies over several years. The City does not have available trained staff needed to perform security guard services at its various facilities including City Hall, 1947 Center Street, the mental health clinics, as well as at the Berkeley Marina. Having a single agreement for the entire City ensures greater efficiency to procure and manage guard services; and garners cost savings, especially in regards to smaller or outer lying facilities and ad-hoc service requests where users benefit from a fixed hourly rate negotiated by leveraging the City's entire demand for security services.

ENVIRONMENTAL SUSTAINABILITY

First Security uses advanced, web-based, GIS-enable technology to conduct business thereby reducing the reliance on printing paper reports. Additionally, the company provides a web-based platform that provides dashboard and detail level access service information to authorized City staff.

Contract No. 103580-1 (9821) Amendment:
First Alarm Security & Patrol, Inc.

CONSENT CALENDAR
October 29, 2019

RATIONALE FOR RECOMMENDATION

An increase in the not-to-exceed amount of the contract is required to fund continuing service delivery prior to implementing a new multi-year contract scheduled to start on March 1, 2020.

ALTERNATIVE ACTIONS CONSIDERED

None. The City does not have trained staff to perform security services at the various locations that require such coverage; therefore funding service under the existing contract is required.

CONTACT PERSON

Dennis Dang, Acting General Services Manager, Finance Department, 981-7329

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 103580-1 (9821) AMENDMENT: FIRST ALARM SECURITY & PATROL, INC., DBA FIRST SECURITY SERVICES FOR CITYWIDE SECURITY SERVICES

WHEREAS, on November 18, 2014 Council adopted Resolution #66-839-N.S. and authorized the City Manager to execute a contract and any amendments with First Security; and

WHEREAS, the contract is set to expire on February 29, 2020 and was extended to allow for the issuance and evaluation of RFP #19-11316-C (Re-issued) – Citywide Unarmed Security Guard Services, of which six responses were received; and

WHEREAS, to accommodate the contract's extension and before a new contract is effected, additional spending authority in the amount of \$300,000 is needed to cover anticipated expenditures.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to amend Contract No. 103580-1 with First Alarm Security & Patrol, Inc., dba First Security Services for citywide security services to increase the not-to-exceed value of the contract from \$2,784,798 to \$3,084,798 to cover anticipated expenditures through February 29, 2020.