



Office of the City Manager

CONSENT CALENDAR
July 23, 2019

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Kelly Wallace, Interim Director, HHCS

Subject: Contract No. 10631A Amendment: Resource Development Associates for HOTT Evaluation Consulting Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or her designee to execute an amendment to Contract No. 10631A with Resource Development Associates (RDA) to build a database for the Mental Health Division's Homeless Outreach and Treatment Team (HOTT), in an amount not to exceed \$6,500, for a total contract amount not to exceed \$54,500.

FISCAL IMPACTS OF RECOMMENDATION

Funds for the additional scope of work in the amount of \$6,500 will be provided from the Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Homeless Outreach Fund, ERMA GL Account 315-51-503-526-2016-000-451-612990. The Contract Management System number for this contract amendment is CMS No. SYLF8.

CURRENT SITUATION AND ITS EFFECTS

RDA has provided reliable evaluation consulting services for HOTT for almost two years. They will create a proprietary database for the collection and analysis of quantitative data to understand demographics of clients, goods and services provided, and referrals to the HOTT program in support of our most vulnerable community members.

BACKGROUND

The City of Berkeley's Homeless Outreach Treatment Team (HOTT) is a homeless outreach and engagement pilot program with the goal of engaging homeless individuals currently living on the streets of Berkeley and Albany who have significant mental health needs, connecting them to emergency housing resources (such as emergency shelters and motels), and assisting them with referrals to temporary and permanent housing programs and resources. This three-year pilot program is 60% funded by the City's Mental Health Services Act (MHSA) resources [a combination of Community Services and Supports (CSS) and Prevention Early Intervention (PEI) funds], 30% from realignment funds, and 10% from the City of Berkeley's General Fund. Given the diversification of program funds, HOTT has the ability to serve the chronically homeless

population, while also providing services to individuals with severe and persistent mental illness (SPMI), services for individuals to prevent SPMI, and services to those with functional impairments due to a mental health disorder or high profile problematic behaviors on the streets.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the action requested in this report.

RATIONALE FOR RECOMMENDATION

The HOTT program serves individuals experiencing chronic homelessness who also may be experiencing severe and persistent mental illness (SPMI) or functional impairments due to a mental health problem. The data will be used to 1) assess the efficacy of program implementation, 2) determine who is being referred and served, how much and in what ways, and 3) determine the success of the referral and linkage process, with the goal of creating an impactful program distinguished from other homeless service programs. It is an important resource for the homeless population as well as the larger community where it intersects the issue of homelessness.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Conor Murphy, Assistant Management Analyst, Mental Health Division, HHCS, (510) 981-7611

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 10631A AMENDMENT: RESOURCE DEVELOPMENT ASSOCIATES
FOR HOTT EVALUATION CONSULTING SERVICES

WHEREAS, on July 1, 2017, the City of Berkeley entered into Contract No.10631 with Resource Development Associates (RDA) for Homeless Outreach and Treatment Team (HOTT) evaluation consulting services in an amount not to exceed \$24,000 for the period July 1, 2017 to June 30, 2018; and

WHEREAS, this contract was previously amended on July 1, 2018, to increase the total contract amount by \$24,000 for a total amount of \$48,000 and to extend the expiration date to June 30, 2020; and

WHEREAS, the creation of a database, in an amount not to exceed \$6,500, is to be performed by Resource Development Associates to complete the project; and

WHEREAS, Resource Development Associates has specific expertise in creating this type of database and are very familiar with the unique needs of the Homeless Outreach and Treatment Team, making it necessary for the City to contract with this vendor to perform this work; and

WHEREAS, Resource Development Associates was selected through a competitive request for proposals process;

WHEREAS, funds are available to perform this work in the current year budget in the Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Homeless Outreach Fund, ERMA GL Account 315-51-503-526-2016-000-451-612990, and this contract amendment has been entered into the Citywide contract database and assigned CMS No. SYLF8.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is authorized to execute an amendment to the contract with Resource Development Associates for Homeless Outreach and Treatment Team evaluation consulting services for a total not to exceed \$54,500, and maintaining the term through June 30, 2020. A record signature copy of said contract to be on file in the City Clerk Department.

