



Office of the City Manager

CONSENT CALENDAR
July 16, 2019

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Scott Ferris, Director, Parks Recreation & Waterfront
Subject: Contract Amendment and Purchase Order No. 21902736 with Bellingham Inc. to Replace Additional Finger Docks at the Berkeley Marina

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to amend a contract and Purchase Order No. 21902736 with Bellingham Inc. to replace additional finger docks at the Berkeley Marina by increasing the construction contract amount by \$215,000 for a not-to-exceed amount of \$324,335, and increasing the purchase order amount by \$200,000 for a not-to-exceed amount of \$300,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding for the construction contract amendment in the amount of \$215,000 and the procurement purchase order amendment in the amount of \$200,000 will be included in the first annual appropriations ordinance of FY20 as follows:

Construction contract

Current amount	\$109,355
Proposed amendment	\$215,000
<u>Total construction contract cost</u>	<u>\$324,335</u>

Dock procurement purchase order no. 121690

Current amount	\$100,000
Proposed amendment	\$200,000
<u>Total construction contract cost</u>	<u>\$300,000</u>

CURRENT SITUATION AND ITS EFFECTS

The City has a current construction contract with Bellingham Inc. to remove and replace twelve (12) damaged finger docks at the Berkeley Marina. The City also has a procurement purchase order with Bellingham to obtain these twelve (12) new finger docks. There is a need to replace an additional twenty-four (24) finger docks, and funding for this work will be included in the FY20 budget.

Bellingham agreed to keep the same unit prices for the finger dock materials and the same pricing levels for their installation. These prices were the lowest through competitive bid processes for both the construction contract and the purchase order. Amending the construction contract and the purchase order provides the City with a cost-effective way to install the additional twenty-four (24) finger docks.

BACKGROUND

On April 10, 2019, the City issued an Invitation For Bid (IFB) for the construction work to remove and replace twelve (12) damaged finger docks at the Berkeley Marina (Spec No. 19-11306-C). The City received three (3) bids, and Bellingham was the lowest responsive and responsible bidder. On May 22, 2019, the City initiated the contract process.

On April 26, 2018, the City issued a separate IFB to procure the fabrication and delivery of twelve (12) new finger docks, (Spec. No. 18-11197). The City received two (2) bids, and Bellingham was again the lowest responsive and responsible bidder. On May 16, 2018, the City issued purchase order no. 21902736 in the amount of \$100,000.

ENVIRONMENTAL SUSTAINABILITY

The construction contract includes requirements to comply with the City's Environmentally Preferable Purchasing Policy. The project involves the repair and replacement of existing docks and therefore will not negatively affect natural habitat.

RATIONALE FOR RECOMMENDATION

The FY20 budget includes an allocation of Marina Fund to replace damaged and deteriorated finger docks at the Berkeley Marina. Bellingham is currently under contract to replace twelve (12) damaged finger docks. The City does not have the in-house labor or equipment resources to remove and replace twenty-four (24) additional damaged finger docks.

ALTERNATIVE ACTIONS CONSIDERED

None

CONTACT PERSON

Ali Endress, Waterfront Manager, 981-6737
Stephen Bogner, Waterfront Supervisor, 981-6744

Attachments:
1: Resolution

RESOLUTION NO. ##,###-N.S.

AMENDMENT TO CONTRACT AND PURCHASE ORDER NO. 21902736 WITH BELLINGHAM INC TO REPLACE ADDITIONAL FINGER DOCKS AT THE BERKELEY MARINA

WHEREAS, on April 10, 2019, the City issued an Invitation For Bid (IFB) for the construction work to remove and replace twelve (12) damaged finger docks at the Berkeley Marina (Spec No. 19-11306-C). On May 22, 2019, the City determined that Bellingham was the lowest responsive and responsible bidder, and initiated the contract process; and

WHEREAS, on April 26, 2018, the City issued a separate IFB to procure the fabrication and delivery of twelve (12) new finger docks (Spec. No. 18-11197). On May 16, 2018, the City determined that Bellingham best met the criteria described in the RFP document and issued purchase order no. 21902736 in the amount of \$100,000; and

WHEREAS, funding for the construction contract amendment in the amount of \$215,000 and the procurement purchase order amendment in the amount of \$200,000 will be included in the FY20 budget with funding from the Marina Fund (Fund 608).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to the construction contract with Bellingham Inc. for a total not to exceed of \$324,335; and to execute an amendment to the purchase order no. 21902736 with Bellingham Inc. for a total not to exceed of \$300,000 to replace additional finger docks at the Berkeley Marina.

