



[First Last name]
Councilmember District [District No.]

REVISED AGENDA MATERIAL for Supplemental Packet 2

Meeting Date: June 25, 2019

Item Number: 39

Item Description: FY 2020 & FY 2021 Biennial Budget Adoption

Submitted by: Teresa Berkeley-Simmons, Budget Manager

The Recommendation in the current report is being revised to add items 1c through 1h:

1. Adopt a resolution:
 - a. Adopting the FY 2020 & FY 2021 Biennial Budget as contained in the City Manager's FY 2020 & FY 2021 Proposed Biennial Budget that includes the Proposed Capital Budget, presented to Council on May 7, 2019, and as amended by subsequent Council action.
 - b. Authorizing the City Manager to provide applicable advances to selected community agencies receiving City funds in FY 2020, as reflected in Attachment 2, and as amended by subsequent Council action.
 - c. Authorizing the City Manager to carry over any remaining Alameda County Boomerang Funds from FY 2018 and FY 2019 and allocate those funds to Bay Area Community Services to operate the North County Coordinated Entry System (CES).
 - d. Authorizing the City Manager to enter into a contract for \$1,200,414 with Bay Area Community Services to operate the North County Coordinated Entry System for FY 2020.
 - e. Authorizing the City Manager to carry over any ESG unspent funds from FY 2018 and FY 2019 and allocate those funds to the Coordinated Entry System (CES) – the HUB – for ESG eligible activities in FY 2020.
 - f. Authorizing the City Manager to allocate unused Tenancy Support Services (TSS)/Shelter Plus Care Case Management homeless funding to other Berkeley-funded homeless agencies that provide TSS/Shelter Plus Care Case Management services at equivalent rates in the event any agency

does not agree to the new caseload and/or rate or cannot fulfill contractual obligations.

- g. Authorizing the City Manager to discontinue Measure E funding to Easy Does It if City Audit recommendations are not implemented and maintained, and authorize the City Manager to release a RFP specifically for Measure E funds.
- h. Authorizing the City Manager is authorized to require that the Berkeley Community Gardening Collaborative specifically target outreach efforts and services to low-income residents for the funded program.

A revised Resolution is attached.

RESOLUTION NO.

ADOPTING THE CITY OF BERKELEY BIENNIAL BUDGET FOR
FISCAL YEARS 2020 and 2021

WHEREAS, on May 7, 2019, the City Manager presented to the City Council the FY 2020 & FY 2021 Proposed Biennial Budget; and

WHEREAS, the City Council held a series of meetings to consider the Proposed Biennial Budget, including public hearings held on May 14, 2019, and May 28, 2019, and

WHEREAS, members of the City Council presented recommended revisions to the Proposed Biennial Budget at the Council meetings on June 11, 2019, and June 25, 2019; and

WHEREAS, in addition to formal budget adoption, City Council action is required to authorize advances for select community agencies receiving funds in FY 2020. The advances are to be equivalent to 25% of the agency's allocation; and

WHEREAS, on July 25, 2017, through Resolution No. 68,100 N.S. Council authorized the City to enter into a three-year contract of approximately \$4,432,000 between the City of Berkeley and Alameda County Health Care Services Agency, with approximately \$1.7 million available in year one (FY 2018), and \$1,200,414 available in years two (FY 2019) and three (FY 2020) (funds to be deposited in revenue code 336-51-504-535-0000-000-431110); and

WHEREAS, \$1,200,414 is available to the North County Coordinated Entry System for FY 2020 (budget code 336-51-504-535-0000-000-444-636110).

NOW THEREFORE, BE IT RESOLVED, that the Council of the City of Berkeley adopted the FY 2020 and FY 2021 Biennial Budget contained in the City Manager's Proposed FY 2020 and FY 2021 Proposed Biennial Budget, as well as the Proposed Capital Budget, presented to Council on May 7, 2019 (Exhibit A) and as amended by subsequent Council action on June 25, 2019 (Exhibit B and C).

BE IT FURTHER RESOLVED that the appropriations constituting the FY 2020 Adopted Budget will be reflected in a separate FY 2020 Annual Appropriation Ordinance, as required by Charter.

BE IT FURTHER RESOLVED, that the City Manager is authorized to execute contracts and /or amendments, as necessary, to provide advances to selected community agencies receiving City funds in FY 2020, as reflected in Attachment 2.

BE IT FURTHER RESOLVED, that the City Manager is authorized to use the following invoicing/reporting system in contract administration, but maintains the discretion to

amend these requirements depending on risk factors associated with past performance, the amount and type of funding an agency receives, and/or whether or not an agency is a new grantee:

Agencies receiving under \$50,000 in General Fund to provide the following services:

1. Drop-In services only with no intensive case management, meal programs, outreach programs, or recreation programs:
 - Statements of Expense are required quarterly and a General Ledger is required at fiscal year-end; and
 - An end-of-year narrative summary of accomplishments.
2. All other agencies receiving General Fund only:
 - Statements of Expense are required quarterly and a General Ledger is required at fiscal year-end; and
 - Program Reports are required semi-annually.
3. Agencies with State and/or Federal Funding:
 - Statements of Expense are required quarterly and a General Ledger is required at fiscal year-end; and
 - Program Reports are required quarterly.

BE IT FURTHER RESOLVED, that the City Manager is authorized to refuse to execute or amend a contract with any agency that has not provided required contract exhibits and documentation within 60 days of award of funding.

BE IT FURTHER RESOLVED, that the City Manager is authorized to execute other resultant agreement and amendments with other agencies relating to receipt and expenditure under CDBG or CSBG Program in accordance with the proposals for community agency funding approved through the budget process and as outlined in Exhibit E. A record copy of said contracts and any amendments are on file with the Office of the City Clerk.

BE IT FURTHER RESOLVED, that the City Manager is authorized to carry over any remaining Alameda County Boomerang Funds from FY 2018 and FY 2019 and allocate those funds to Bay Area Community Services to operate the North County Coordinated Entry System (CES) (budget codes 336-51-504-535-0000-000-000-431110). These funds will be included in the First Amendment to the FY 2020 Annual Appropriations Ordinance.

BE IT FURTHER RESOLVED, that the City Manager is authorized to enter into a contract for \$1,200,414 with Bay Area Community Services to operate the North County Coordinated Entry System for FY 2020 (budget codes 336-51-504-535-0000-000-444-636110).

BE IT FURTHER RESOLVED, that the City Manager is authorized to carry over any ESG unspent funds from FY 2018 and FY 2019 and allocate those funds to the Coordinated

Entry System (CES) – the HUB – for ESG eligible activities in FY 2020. These funds will be included in the First Amendment to the FY 2020 Annual Appropriations Ordinance.

BE IT FURTHER RESOLVED, that the City Manager has the authority to allocate unused Tenancy Support Services (TSS)/Shelter Plus Care Case Management homeless funding to other Berkeley-funded homeless agencies that provide TSS/Shelter Plus Care Case Management services at equivalent rates in the event any agency does not agree to the new caseload and/or rate or cannot fulfill contractual obligations.

BE IT FURTHER RESOLVED, that the City Manager is authorized to discontinue Measure E funding to Easy Does It if City Audit recommendations are not implemented and maintained, and authorize the City Manager to release a RFP specifically for Measure E funds.

BE IT FURTHER RESOLVED, that the City Manager is authorized to require that the Berkeley Community Gardening Collaborative specifically target outreach efforts and services to low-income residents for the funded program.

Exhibits

A: FY 2020 & FY 2021 Proposed Biennial Budget (May 7, 2019)

B. Schedule of Changes to the FY 2020 & FY 2021 Proposed Biennial Budget

C: Mayor's Supplemental Budget Recommendations

Attachment 2

Community Agency Contracts Advances