



Office of the City Manager

CONSENT CALENDAR
June 25, 2019

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Timothy Burroughs, Director, Planning and Development Department
 Subject: On-Call Planning Services Contracts

RECOMMENDATION

Adopt 23 Resolutions authorizing the City Manager to approve contracts and any amendments with the following firms for planning and environmental review services for a total contract period of three years:

1. Architecture + History, LLC in an amount not to exceed \$1,000,000; and
2. Baseline Environmental Consulting in an amount not to exceed \$1,000,000; and
3. Cotton, Shires and Associates, Inc. in an amount not to exceed \$1,000,000; and
4. Firstcarbon Solutions in an amount not to exceed \$1,000,000; and
5. Garcia and Associates in an amount not to exceed \$500,000; and
6. Ground Development Consulting, LLC in an amount not to exceed \$500,000; and
7. Hatch Associates Consultants, Inc. in an amount not to exceed \$1,000,000; and
8. HortScience | Bartlett Consulting in an amount not to exceed \$500,000; and
9. ICF Jones & Stokes, Inc. in an amount not to exceed \$1,000,000; and
10. Kimley-Horn and Associates, Inc. in an amount not to exceed \$500,000; and
11. Kittelson & Associates in an amount not to exceed \$500,000; and
12. LSA Associates, Inc. in an amount not to exceed \$1,000,000; and
13. Metropolitan Planning Group in an amount not to exceed \$1,000,000; and
14. Michael Baker International in an amount not to exceed \$1,000,000; and
15. Nichols Consulting Engineers, Chtd. in an amount not to exceed \$1,000,000; and
16. Pacific Legacy Inc. in an amount not to exceed \$500,000; and
17. Paleo West Archaeology in an amount not to exceed \$500,000; and
18. Placeworks in an amount not to exceed \$1,000,000; and
19. Raimi + Associates in an amount not to exceed \$1,000,000; and
20. Rincon Consultants, Inc. in an amount not to exceed \$1,000,000; and
21. Stacy Farr - Historic Resource Consulting in an amount not to exceed \$500,000; and
22. Stantec Consulting Services, Inc. in an amount not to exceed \$1,000,000; and
23. Urban Planning Partners Inc. in an amount not to exceed \$1,000,000

FISCAL IMPACTS OF RECOMMENDATION

There is no immediate fiscal impact of this recommendation. Each contractor may be paid up to \$500,000 or \$1,000,000 over a three-year period, with the larger not-to-exceed amounts reserved for firms which can be called upon to perform a more broad range of services (e.g., required environmental review work as well as project-specific expedited review services). These not-to-exceed amounts are to provide potential capacity only; in the vast majority of cases actual spending under these agreements never approaches the contract caps. Contracts will only be exercised when an applicant pays all costs for expedited processing of a Use Permit or other discretionary zoning application, when an Environmental Impact Report or other technical environmental review is required, or in limited cases when the City elects to use outside general planning services firms to alleviate immediate backlogs of applications for a limited and defined period of time.

No work will be authorized under the contracts and no funds will be encumbered unless an applicant provides full funding, or upon Land Use Manager approval to use existing Permit Service Center (PSC) Fund balance for purposes of improving customer response times by alleviating backlogs of applications on a limited basis.

These contracts will generally not be exercised unless an applicant provides full funding. In such cases, the City's financial system requires that applicant funds be placed into an expenditure account to encumber and pay the contractor. In the event that total revenue exceeds the budgeted amount in the fiscal year, a request for additional appropriation will be submitted as part of a subsequent amendment to the Annual Appropriations Ordinance.

Once the City receives funds from an applicant, it will be 1) deposited into the PSC Fund revenue code 621-53-584-621-0000-000-000-446140, and 2) the same amount will be encumbered into the contractor's Purchase Order using expenditure account code 621-53-584-622-0000-000-472-612990.

CURRENT SITUATION AND ITS EFFECTS

The City has used environmental and planning consultants since 2005 for the following services:

1. Expedited processing of applications. When applicants request expedited processing, the City either pays staff overtime or uses consultants. In either case, the applicant pays the cost for the service. When consultants are used, City staff remains actively involved with the projects and coordinate closely with the consultants; application fees are also charged to cover staff time.
2. Environmental analysis as required by CEQA or NEPA, or other technical environmental documents. The Planning Department uses consultants for

complex environmental analysis. EIR firms have varied technical expertise in areas including remediation, hydrology, geotechnical, biology, etc.

3. Land Use application backlog reduction on a limited, situational basis. In order to prioritize timely service to customers, on rare occasion when an especially large number of applications were received, the Planning Department has first offered existing staff the opportunity to reduce the backlog through overtime hours. When insufficient numbers of staff have so availed themselves, consultants have been used for general application processing services until the temporary backlog has been reduced.

The additional capacity from the awards of these contracts will help advance the City's Strategic Plan goal of being a customer-focused organization that provides excellent, timely, easily-accessible service and information to the community.

Staff distributed a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C). The following criteria were considered in reviewing the proposals received:

- Responsiveness to and understanding of the City of Berkeley's needs and issues to be addressed; completeness and responsiveness of the proposal to the issues affecting the City of Berkeley.
- Qualifications of the firm and its staff, as demonstrated through a history of successful completion of similar projects.
- Demonstrated ability to respond on short notice and to completion of study tasks on time and within budget.

Staff reviewed all proposals and determined that the 27 recommended consultants are well qualified to provide on-call planning and environmental services to the City of Berkeley. The increasingly technical requirements for the review of land use applications, such as assessments of soil and air quality, traffic impacts, and remediation requirements, among many other components, requires outside expertise. It is advantageous to have more firms on contract to meet demand, provide options, and ensure availability.

Contractors which are large firms with capacity to work on multiple projects and/or a range of types of work, such as expedited application processing as well as environmental review and analysis, are recommended for not-to-exceed contract amounts of \$1,000,000 each. Firms which are smaller and/or focused on one particular type of services, such as historic resources review or transportation planning services, are recommended for not-to-exceed contract amounts of \$500,000 each.

BACKGROUND

The Planning Department began engaging a group of on-call consultants more than 14 years ago. Since the process of procuring consultant services for individual projects takes three to five months, having on-call services available can help avoid significant delays in timely completion of Environmental Impact Reports and related documents. Since 2005, the Planning Department has retained between 10 and 20 such firms at any one time, for a maximum breadth of relevant expertise and to ensure availability when needed.

The contracts establish the parameters for future project-specific work and hourly rates. When an EIR is needed or when an applicant requests that the City utilize a consultant for expedited processing or assistance with environmental review, the contracts will already be in place. The City releases the particular specifications for a project to one or more consultants already under contract. The consultants respond with a project-specific proposal that includes an overview of the approach to the project, staff assignments, an estimate of time allocation for the various tasks as required in the scope of work, and a not-to-exceed cost based on hourly charges as stipulated in the contract. The City then selects a consultant and the Planning Director issues a Notice to Proceed. Staff work closely with the consultants and approve all work prior to distribution.

ENVIRONMENTAL SUSTAINABILITY

On-Call consultants support the Planning Department's role in assessing the environmental impacts of proposed development projects, and suggesting ways to mitigate such impacts.

RATIONALE FOR RECOMMENDATION

The Planning Department has improved customer service by using on-call consultants to expedite projects and provide environmental or technical services for more than 14 years. Consultant support is needed because staff does not have expertise in certain technical subjects, the time or expertise to prepare EIRs, or adequate resources to expedite applications upon request. The number of use permit applications, including more complicated and large projects, has continued to increase over time. Pre-approved consultant contracts save significant amounts of time of City staff, and allow for much more expeditious review and processing of development applications.

ALTERNATIVE ACTIONS CONSIDERED

Staff could expedite projects by moving them ahead of other applications, and not seek to address customer wait times in this manner. Staff could also procure consultant contracts individually for each project which requires outside expertise, and not attempt to move development applications forward expeditiously.

CONTACT PERSON

Steven Buckley, Land Use Planning Manager, 981-7411

Attachments:

1. Resolution to Contract with Architecture + History, LLC
2. Resolution to Contract with Baseline Environmental Consulting
3. Resolution to Contract with Cotton, Shires and Associates, Inc.
4. Resolution to Contract with Firstcarbon Solutions
5. Resolution to Contract with Garcia and Associates
6. Resolution to Contract with Ground Development Consulting, LLC
7. Resolution to Contract with Hatch Associates Consultants, Inc.
8. Resolution to Contract with HortScience | Bartlett Consulting
9. Resolution to Contract with ICF Jones & Stokes, Inc.
10. Resolution to Contract with Kimley-Horn and Associates, Inc.
11. Resolution to Contract with Kittelson & Associates
12. Resolution to Contract with LSA Associates, Inc.
13. Resolution to Contract with Metropolitan Planning Group
14. Resolution to Contract with Michael Baker International
15. Resolution to Contract with Nichols Consulting Engineers, Chtd.
16. Resolution to Contract with Pacific Legacy Inc.
17. Resolution to Contract with Paleo West Archaeology
18. Resolution to Contract with Placeworks
19. Resolution to Contract with Raimi + Associates
20. Resolution to Contract with Rincon Consultants, Inc.
21. Resolution to Contract with Stacy Farr – Historic Resource Consulting
22. Resolution to Contract with Stantec Consulting Services, Inc.
23. Resolution to Contract with Urban Planning Partners Inc.

RESOLUTION NO. ##,###-N.S.

CONTRACT: ARCHITECTURE + HISTORY, LLC FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Architecture + History, LLC is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Architecture + History, LLC for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: BASELINE ENVIRONMENTAL CONSULTING FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Baseline Environmental Consulting is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Baseline Environmental Consulting for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: COTTON, SHIRES AND ASSOCIATES, INC. FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Cotton, Shires and Associates, Inc. is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Cotton, Shires and Associates, Inc. for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: FIRSTCARBON SOLUTIONS FOR PLANNING AND ENVIRONMENTAL
REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Firstcarbon Solutions is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Firstcarbon Solutions for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: GARCIA AND ASSOCIATES FOR PLANNING AND ENVIRONMENTAL
REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Garcia and Associates is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Garcia and Associates for environmental and planning services for a total contract period of 3 years in amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: GROUND DEVELOPMENT CONSULTING, LLC FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Ground Development Consulting, LLC is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Ground Development Consulting, LLC for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: HATCH ASSOCIATES CONSULTANTS, INC. FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Hatch Associates Consultants, Inc. is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Hatch Associates Consultants, Inc. for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: HORTSCIENCE | BARTLETT CONSULTING FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that HortScience | Bartlett Consulting is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with HortScience | Bartlett Consulting for environmental and planning services for a total contract period of 3 years in amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: ICF JONES & STOKES, INC. FOR PLANNING AND ENVIRONMENTAL
REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that ICF Jones & Stokes, Inc. is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with ICF Jones & Stokes, Inc. for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: KIMLEY-HORN AND ASSOCIATES, INC. FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Kimley-Horn and Associates, Inc. is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Kimley-Horn and Associates, Inc. for environmental and planning services for a total contract period of 3 years in amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: KITTELSON & ASSOCIATES FOR PLANNING AND ENVIRONMENTAL
REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Kittelson & Associates is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Kittelson & Associates for environmental and planning services for a total contract period of 3 years in amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S

CONTRACT: LSA ASSOCIATES, INC. FOR PLANNING AND ENVIRONMENTAL
REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that LSA Associates, Inc. is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with LSA Associates, Inc. for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: METROPOLITAN PLANNING GROUP FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Metropolitan Planning Group is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Metropolitan Planning Group for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: MICHAEL BAKER INTERNATIONAL FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Michael Baker International is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Michael Baker International for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: NICHOLS CONSULTING ENGINEERS, CHTD. FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Nichols Consulting Engineers, Chtd. is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Nichols Consulting Engineers, Chtd. for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: PACIFIC LEGACY INC. FOR PLANNING AND ENVIRONMENTAL
REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Pacific Legacy Inc. is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Pacific Legacy Inc. for environmental and planning services for a total contract period of 3 years in amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: PALEO WEST ARCHAEOLOGY FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Paleo West Archaeology is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Paleo West Archaeology for environmental and planning services for a total contract period of 3 years in amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: PLACEWORKS FOR PLANNING AND ENVIRONMENTAL REVIEW
SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Placeworks is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Placeworks for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: RAIMI + ASSOCIATES FOR PLANNING AND ENVIRONMENTAL
REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Raimi + Associates is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Raimi + Associates for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: RINCON CONSULTANTS, INC. FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Rincon Consultants, Inc. is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Rincon Consultants, Inc. for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: STACY FARR – HISTORIC RESOURCE CONSULTING FOR PLANNING
AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Stacy Farr is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Stacy Farr for environmental and planning services for a total contract period of 3 years in amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: STANTEC CONSULTING SERVICES, INC. FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Stantec Consulting Services, Inc. is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Stantec Consulting Services, Inc. for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: URBAN PLANNING PARTNERS INC. FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, THE City of Berkeley has used environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Proposals (RFP) in September 2018 (Spec No. 18-11251-C); and

WHEREAS, Staff reviewed the proposals and determined that Urban Planning Partners Inc. is well qualified to provide the services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the Planning Department Land Use Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Urban Planning Partners Inc. for environmental and planning services for a total contract period of 3 years in amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.