



Office of the City Manager

CONSENT CALENDAR  
June 25, 2019

To: Honorable Mayor and Members of the City Council  
 From: Dee Williams-Ridley, City Manager  
 Submitted by: Kelly Wallace, Interim Director, Health, Housing and Community Services  
 Subject: Revenue Contracts: FY 2020 Aging Services Programs

RECOMMENDATION

Adopt five Resolutions authorizing the City Manager or her designee to execute any resultant revenue agreements and amendments with Alameda County to provide congregate and home-delivered meals, family caregiver support, senior center activities and information and assistance services to seniors for the following programs for Fiscal Year 2020:

1. Congregate Meals in the amount of \$46,380;
2. Home Delivered Meals in the amount of \$47,525;
3. Family Caregiver Support Program in the amount of \$47,157;
4. Senior Center Activities in the amount of \$29,272; and
5. Information and Assistance Services in the amount of \$63,501.

FISCAL IMPACTS OF RECOMMENDATION

The City of Berkeley will receive five grants totaling \$233,835 from Alameda County Area Agency on Aging for FY 2020 for the programs listed below. The contracts require matching funds totaling \$30,902 as detailed below, and the Division will utilize General Fund in its approved FY 2020 budget to provide the match. The grant budgets will be adjusted to match the contract amounts and these changes will be included in the First Amendment to the FY 2020 Annual Appropriations Ordinance.

1. **Congregate Meals:** CMS No. JKB7U. ERMA GL Code 011-051-505-549-2041. The FY 2020 contract is for \$46,380 and supports staff coordination and management of home delivered meals. The contract requires a match of \$5,566.
2. **Home Delivered Meals:** CMS No. KAKKQ. ERMA GL Code 011-051-505-549-2044. The FY 2020 contract is for \$47,525 and supports staff coordination and management of home delivered meals. The contract requires a match of \$7,129.
3. **Family Caregiver Support Program:** CMS No. W1KNR. ERMA GL Code 011-051-505-541-2036. The FY 2020 contract is for \$47,157 and supports caregiver

outreach, training and respite services for care receivers. The contract requires a match \$7,074.

4. **Senior Center Activities:** CMS No. IFEJS. ERMA GL Code 011-051-505-544-2069. The FY 2020 contract is for \$29,272 and supports staff coordination and delivery of senior center outreach, activities, classes, and special events. The contract requires a match of \$3,513.
5. **Information and Assistance Services:** CMS No. YKLYT. ERMA GL Code 011-051-505-541-2035. The FY 2020 contract is for \$63,501 and supports staff management and delivery of information, assistance, referral and follow-up services. The contract requires a match of \$7,620.

#### CURRENT SITUATION AND ITS EFFECTS

In February 2018, Alameda County issued a request for proposals for caregiver, senior center, information and assistance, and nutrition services. The City of Berkeley applied for this funding and received notification of grant awards for caregiver services, senior center activities and administration of Senior Nutrition Programs on April 13, 2018 for a four-year period.

#### BACKGROUND

The City of Berkeley receives funding from city, county and state sources as well as private donations to serve senior residents of Berkeley, and to coordinate the Tri-City Nutrition Program. The Department of Health, Housing & Community Services is committed to providing a broad range of community services, including services to meet the needs of seniors in the community. The Aging Services Division provides nutritious meals, outreach, activities, social events, classes, and individual support and referral services to seniors and their families in the community.

#### ENVIRONMENTAL SUSTAINABILITY

The home-delivered and congregate meal programs composts meal waste.

#### RATIONALE FOR RECOMMENDATION

These funds support the City's senior centers and meals programs, and provide critical support to ensure the Aging Services Division can continue to provide services at North and South Berkeley Senior Center, and Senior Nutrition Programs.

#### ALTERNATIVE ACTIONS CONSIDERED

The Aging Services Division assesses each funding source to ensure that it supports the City's mission and goals. The alternative action of not seeking any of these funding sources would result in a significant reduction in services available to seniors in the community.

CONTACT PERSON

Tanya Bustamante, Manager of Aging Services, HHCS, 981-5178

Attachments:

1. Resolution: Congregate Meals
2. Resolution: Nutrition Meals
3. Resolution: Family Caregiver Support Program
4. Resolution: Senior Center Activities
5. Resolution: Information and Assistance Services

RESOLUTION NO. -N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEAR 2019 CONGREGATE  
MEAL PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Congregate Meal programs for Fiscal Year 2020 in the amount of \$46,380 (Revenue Budget Code 320-51-505-549-2044-000-000-433110); and

WHEREAS, the City of Berkeley provides match of \$5,566 in General Funds (Expense Code 011-51-505-549-2044-000-444 various and 01151-505-549-2044-000-444 various); and

WHEREAS, the funds will support the coordination and management of congregate meals at five sites (North Berkeley Senior Center, South Berkeley Senior Center, Emeryville Senior Center and Albany Senior Center) (budget code 085-7924-463-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding in the amount of \$46,380 for fiscal year 2020 for the Congregate Meal Program, and to accept the grants and to execute any resultant revenue agreements and amendments CMS No. JKB7U. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. -N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEAR 2019 HOME  
DELIVERED MEAL PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Home Delivered Meal program for Fiscal Year 2020 in the amount of \$47,525 (Revenue Budget Code 320-51-505-549-2044-000-000-433110); and

WHEREAS, the City of Berkeley provides match of \$7,129 in General Funds (Expense Code 011-51-505-549-2044-000-444 various); and

WHEREAS, the funds will support the coordination and management of home delivered meals to the partner cities in the Tri-City Nutrition Program (Berkeley, Albany and Emeryville) (budget code 320-51-505-549-2044-000-000-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding in the amount of \$47,525 for fiscal year 2020 for the Home Delivered Meal Program, and to accept the grants and to execute any resultant revenue agreements and amendments. CMS No. KAKKQ. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. -N.S.

REVENUE CONTRACT: ALAMEDA FISCAL YEAR 2019 FAMILY CAREGIVER  
SUPPORT PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Family Caregiver Support services for Fiscal Year 2020 in the amount of \$47,157 (Revenue Budget Code 328-51-505-541-2036-000-0000-433110); and

WHEREAS, the City of Berkeley provides match of \$7,074 in General Funds (Expense Code 011-51-505-541-2036-000-000-various); and

WHEREAS, the funds will support the provision of caregiver outreach, training and respite services for care receivers (budget code 328-51-505-541-2036-000-000-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding in the amount of \$47,157 for fiscal year 2020 for the Family Caregiver Support Program, and to accept the grants and to execute any resultant revenue agreements and amendments. CMS No. W1KNR. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. –N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEAR 2019 SENIOR CENTER  
ACTIVITIES

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support Senior Center Activities for Fiscal Year 2020 in the amount of \$29,272 (Revenue Budget Code 328-51-505-544-2069-000-000-431110); and

WHEREAS, the City of Berkeley provides match of \$3,513 in General Funds (Expense Code 011-51-505-541-2036-000-000-various); and

WHEREAS, the funds will support the coordination and delivery of senior center outreach, activities, classes, and special events (budget code 328-51-505-544-2069-000-000various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding in the amount of \$29,272 for fiscal year 2020 for Senior Center Activities, and to accept the grants and to execute any resultant revenue agreements and amendments. CMS No. IFEJS. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. –N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEAR 2019 INFORMATION  
AND ASSISTANCE SERVICES

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to provide Information and Assistance Services for Fiscal Year 2020 in the amount of \$63,501 (Revenue Budget Code 327-51-505-541-2035-000-000-433110); and

WHEREAS, the City of Berkeley provides match of \$7,620 in General Funds (Expense Code 011-51-505-541-2035-000-444-various); and

WHEREAS, the funds will support the management and delivery of information, assistance, referral and follow-up services provided in the North and South Berkeley Senior Centers, and in the Social Services Unit (budget code 327-51-505-541-2035-000-444-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding in the amount of \$63,501 for fiscal year 2020 for Information and Assistance Services, and to accept the grants and to execute any resultant revenue agreements and amendments. CMS No. YKLYT. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.