



Office of the City Manager

CONSENT CALENDAR
May 14, 2019

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Scott Ferris, Director of Parks Recreation and Waterfront
 Subject: Contract: Revolution Foods for Summer Food Service Program

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a one (1) year contract and any amendments with Revolution Foods to provide lunches and afternoon snacks to Berkeley youth for the City's Summer Food Service Program for a total amount not to exceed \$90,000, for the period of June 1, 2019 through May 31, 2020, with options to execute up to four (4) additional one-year extensions not to exceed \$90,000 each year, contingent upon the availability of State funding, for a total contract amount not to exceed \$450,000.

FISCAL IMPACTS OF RECOMMENDATION

Funds for the Summer Food Service Program (SFSP) are provided via a grant from the California Department of Education (CDE). The City will purchase food from Revolution Foods, using budgeted funds from Youth Lunch Fund (account code 319-52-543-570-1004-000-461-644110). The City will then request reimbursement from the CDE, and deposit revenues into Youth Lunch revenue code 319-52-543-570-1004-000-000-431810. The amount of actual expenditures will vary from year to year depending on number of youth enrolled in the summer lunch program. First year funding is available in the FY19 budget; and future years will be budgeted at the same level.

CURRENT SITUATION AND ITS EFFECTS

The City's annual Summer Food Service Program begins on June 17, 2019 and will provide approximately 400 free lunches and snacks per day to low-income youth for a ten-week period. A contract to provide these services must be in place in order for the City to submit its annual application for reimbursement to the California Department of Education Nutrition Services Division Summer Food Service Program, which is due no later than May 31 of each year. Staff recommends that Council authorize a contract with **Revolution Foods** to provide these services from FY 2019 up to FY 2023.

BACKGROUND

For the past 40 years, the City of Berkeley has sponsored the Summer Food Service Program, administered for the past 20 years by the California Department of Education

Nutrition Services Division. The Parks Recreation & Waterfront Department expects to contract in FY 2019 – FY 2020 for approximately 400 lunches and snacks per day during a 10-week summer program. The CDE reimburses the City for the cost of administering the program and preparing and delivering lunches and snacks through a Permanent Agreement with the City of Berkeley authorized by City Council on April 22, 2008 (Resolution No. 64,027-N.S.).

In March 2019, the City released a Request for Proposal (RFP Specification No. 19-11290-C) for a vendor to administer a Summer Food Services Program based on the state's requirements. The City received one (1) proposal. Based on the scoring criteria in the RFP and the City of Berkeley Food and Nutrition Policy requirement to serve nutritious food, the City determined that the proposal from Revolution Foods met the criteria contained in the RFP. In addition, the meal rates submitted by Revolution Foods are in compliance with the California Department of Education 2019 Reimbursement Rate.

ENVIRONMENTAL SUSTAINABILITY

Revolution Foods is a certified Bay Area Green Business which takes measures to shrink its carbon footprint by conserving energy and water, minimizing waste, and preventing pollution. In addition, Revolution Foods is a certified B Corporation, meeting rigorous standards of social and environmental performance, accountability, and transparency.

RATIONALE FOR RECOMMENDATION

The City of Berkeley Parks Recreation and Waterfront Department does not have facilities to prepare snacks and meals that would comply with the United States Department of Agriculture guidelines. Revolution Foods met the criteria described in the RFP, they received excellent references, their food was packaged correctly, and their cost was reasonable. Revolution Foods will provide prepared lunch and snacks that follow the CDE nutritional requirements, and therefore staff recommend approval of a contract for the Summer Food Service Program.

CONTACT PERSON

Christina Erickson, Deputy Director, Parks, Recreation & Waterfront, 981-6703
Kim LeMay, Acting Recreation and Youth Services Manager, Parks Recreation and Waterfront Department, 510-981-6707

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: REVOLUTION FOODS FOR SUMMER FOOD SERVICE PROGRAM

WHEREAS, the City of Berkeley has sponsored the Summer Food Service Program for the past thirty-seven years; and

WHEREAS, the State of California Department of Education Nutrition Services Division Summer Food Service Program reimburses the City for the cost of preparing and delivering lunches and snacks for the summer lunch program through a Permanent Agreement with the City of Berkeley authorized by City Council on April 22, 2008 (Resolution No. 64,027-N.S.); and

WHEREAS, a contract with a vendor to provide these services must be in place in order for the City to submit its annual application for reimbursement to the California Department of Education Nutrition Services Division Summer Food Service Program in the Spring and; and

WHEREAS, a Request for Proposal (Specification No. 19-11290-C) was released on March 26, 2019 and one (1) proposal was submitted on April 9, 2019; and

WHEREAS, the City determined that the proposal from Revolution Foods met the criteria contained in the RFP; and

WHEREAS, the meal rates submitted by Revolution Foods are in compliance with the California Department of Education 2016 Reimbursement Rate; and

WHEREAS, FY19 funds are available in the Youth Lunch Fund (fund 319), and future years will be budgeted at the same level.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to execute a one-year contract and any amendments with Revolution Foods to provide lunches and afternoon snacks to Berkeley youth for the City's Summer Food Service Program for a total amount not to exceed \$90,000, for the period of June 1, 2019 through May 31, 2020, with options to execute up to four (4) additional one-year extensions not to exceed \$90,000 each year, contingent upon the availability of State funding, for a total contract amount not to exceed \$450,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

