



Office of the City Manager

CONSENT CALENDAR
January 22, 2019

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Henry Oyekanmi, Director, Finance

Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on January 22, 2019

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is \$9,078,600.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Implementation plan for civic center park and adjustment buildings	511	Measure T1	\$300,000
On-call traffic engineering services	127	State Transportation Tax	\$2,000,000
	134	Measure BB	
	501	Capital Improvement	
Food services for summer lunch program	319	Youth Lunch	\$325,000
External Evaluator	157	Tobacco Control	\$93,600
Berkeley Rose Garden Pergola Reconstruction and Site Improvements	138	Parks Tax	\$2,000,000
	511	Measure T1	

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Community-Based Organizations Funding Opportunity	011	General Fund	\$4,360,000
Total:			\$9,078,600

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager’s purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager’s purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City’s environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

CONTACT PERSON

Shari Hamilton, General Services Manager, Finance, 510-981-7329

Attachments:

- 1: Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance After Council Approval on January 22, 2010

Sanitary Sewer Rehabilitation:

- a) Implementation plan for Civic Center Park and Adjustment Buildings
- b) On-Call Traffic Engineering Services
- c) Food Services for Summer Lunch Program
- d) External Evaluator
- e) Berkeley Rose Garden Pergola Reconstruction and Site Improvement
- f) Community-Based Organizations Funding Opportunity

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

DATE SUBMITTED: January 22, 2019

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
19-11286-C	Implementation Plan for Civic Center Park and Adjacent Buildings	3/6/2019	4/3/2019	Retain a vendor to lead a transparent public process on the implementation plan for the retrofit and reuse of Veteran's Memorial Building, Old City Hall, and Civic Center Park.	\$300,000	T-1 Bond 511-21-208-251-0000-000-446-612990- The funding will be appropriated as part of the Second Amendment to the FY 2019 Annual Appropriations Ordinance.	CMO/OED	Eleanor Hollander 981-7536
19-11289-C	On-Call Traffic Engineering Services	1/23/2019	2/21/2019	Under direct supervision of City traffic engineering staff, consultant will provide on-call municipal traffic engineering services to the City.	FY19-FY21 Total of three (3) years Total NTE \$2,000,000	Potential budget codes to be charged: 127-54-622-668-0000-000-431-612310- 134-54-622-668-0000-000-431-612240- 501-54-622-668-0000-000-431-612310- No costs will be incurred until applicable City Projects emerge	Transportation/ Traffic Engineering	Hamid Mostowfi 981-6403
19-11290-C	Food Services for Summer Lunch Program	1/24/2019	2/21/2019	The City of Berkeley is soliciting proposals from qualified firms or individuals to prepare and deliver lunches and snacks for the Summer Lunch Program, beginning 2019.	\$65,000 per year; 5-year total: \$325,000	FUND\$: 080-5964-450-55-50; ERMA: 319-52-543-570-1004-000-461-644110- Funding for first year available in this budget code. Additional amounts to be appropriated in future years.	Parks Recreation & Waterfront Department	Christina Erickson 981-6703

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19-11292-C	External Evaluator	1/23/2019	2/21/2019	In partnership with the California Department of Public Health as Local Lead Agency, the City of Berkeley is required to hire an External Evaluator (EE) from outside of the agency who fulfills the requirements of the Local Program Evaluator (LPE). The EE provides an outside, unbiased, and objective point-of-view; therefore, the EE must be completely separate from the health department or agency that performs tobacco control interventions. The EE is generally responsible for designing the evaluation plan and providing consultation on the entire scope of work; developing data collection instruments, protocols, and methodology; analyzing data; and preparing evaluation reports.	\$93,600.00 (FY19-\$31,200; FY20-\$31,200; FY21-\$31,200)	HHPLLA1901/ NONPERSONNEL/ CONTRSERVI/ CNSLTNTS NONPERSONN CONTRSERVI CNSLTNTS 157-51-506-559-2053- 000-451-612990	HHCS/PH	Rebecca Day-Rodriguez, 981-5337
19-11294-C	Berkeley Rose Garden Pergola Reconstruction and Site Improvements	1/23/2019	5/27/2019	Reconstruction of Historic Redwood Pergola, pathway reconstruction, ADA improvements, and other miscellaneous site and utility improvements.	\$2,000,000	138-52-545-000-0000- 000-461-663110- PRWT119012 511-52-545-000-0000- 000-461-663110- PRWT119012	Parks, Recreation & Waterfront, Capital Projects	Evelyn Chan 981-6430 Scott Ferris 981-6700

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19-11295-C	Community-Based Organizations Funding Opportunities	1/23/2019	2/27/2019	To release a Request For Proposals (RFP) for a two-year grant opportunity for BUSD and community-based organizations consistent with SSBPPE's goals to reduce the consumption of SSBs and to address the effects of SSB consumption. Council Report from SSBPPE Commission slated to be on the 01/22/2019 Council Agenda. Council Resolution No. _____ (pending Council approval on 01/22/2018).	Up to \$4,360,000 million over two years subject to Council approval.	011-51-507-507-0000-000-459-636110	HHCS/PHD	Dechen Tsering 981-5394
DEPT. TOTAL					\$9,078,600			
GRAND TOTAL					\$9,078,600			

