To: Honorable Mayor and Members of the City Council
From: Human Welfare and Community Action Commission
Submitted by: Denah S. Bookstein, Chairperson, Human Welfare and Community Action Commission
Subject: Filling Vacancies Among the Elected Representatives of the Poor

RECOMMENDATION
Adopt a Resolution confirming the appointment of Ms. Saba Deyhim (District 2), as an elected representative of the poor on the Human Welfare and Community Action Commission (HWCAC), having been voted at the HWCAC June 20, 2018 meeting, and that her term expires November 21, 2018.

FISCAL IMPACTS OF RECOMMENDATION
None.

CURRENT SITUATION AND ITS EFFECTS
Failure to maintain full membership on the HWCAC, which also acts as the Board of the Berkeley Community Action Agency (CAA), could result in a loss of Community Services Block Grant (CSBG) funding. Vacancies on the Berkeley CAA Board were noted as a “finding” during the most recent desk review of this program conducted by the State Department of Community Services and Development.

BACKGROUND
The HWCAC is made up of fifteen members, nine of whom are appointed by Berkeley City Council members and six of whom are elected representatives of the poor. Berkeley Municipal Code Section 3.78.080 stipulates that elections of representatives of the poor are held biennially in the month of November in even numbered years. The next election will take place in November 2018. Subsection C of the code states, “…the remaining representatives of the poor…shall select a person to fill the vacancy until the next election...” and that the, “…name of the selected representatives shall be submitted to the City Council for confirmation.” BMC 3.78.030 (b) also states in part, that the remaining elected commission members shall recommend to the Council that the newly elected person fill out the term of the appointment.

There are currently two elected representatives of the poor, but only one was present at the June 20, 2018 meeting. All commissioners voted (M/S/C: Kohn/Dunner. Ayes – Dunner, Vrankovecki, Bookstein, Omodele, Kohn; Noes – None; Abstain – None;
Absent: Sood (excused,) Earl, Holman, Howard) to select Ms. Deyhim to fill one of the current vacancies.

ENVIRONMENTAL SUSTAINABILITY
There are no known environmental impacts associated with the recommendation of this report.

RATIONALE FOR RECOMMENDATION
Failure to maintain full membership on the HWCAC could threaten future CSBG funding.

ALTERNATIVE ACTIONS CONSIDERED
None.

CITY MANAGER
The City Manager concurs with the content and recommendations of the Commission's Report.

CONTACT PERSON
Wing Wong, Secretary, HHCS, (510) 981-5428

Attachments:
1: Resolution
RESOLUTION NO. ##,##-N.S.

CONFIRMING THAT MS. SABA DEYHIM MAY FILL ONE VACANCY AMONG THE ELECTED REPRESENTATIVES OF THE POOR ON THE HUMAN WELFARE AND COMMUNITY ACTION COMMISSION (HWCAC), HAVING BEEN SELECTED AT THE HWCAC JUNE 20, 2018 MEETING

WHEREAS, Berkeley Municipal Code Section 3.78.080 stipulates that election of representatives of the poor are held biennially in the month of November in even numbered years, and the next election will take place in November 2018; and

WHEREAS, Subsection C states “…the remaining representatives of the poor…shall select a person to fill the vacancy until the next election…” and that the “…name of the selected representatives shall be submitted to the City Council for confirmation”; and

WHEREAS, at the June 20, 2018 HWCAC regular meeting, the Commission elected Ms. Saba Deyhim (District 2) to fill one vacancy with her term ending November 21, 2018.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that Ms. Saba Deyhim (District 2) is confirmed as an elected representative of the poor serving on the Human Welfare and Community Action Commission until November 21, 2018.